

Hednesford Town Council
P Harrison [Town Council Clerk]
Pye Green Community Centre
Hednesford
WS12 4EP

Bob Kean
Civic Offices
3rd Floor
Cannock
Staffordshire
WS11 1BG

Date: 24 November 2015

Dear Parish Clerk

Council Tax Base 2016-17

I have undertaken an initial calculation of your Tax Base and will be recommending it is set at 4,664.60 Band D equivalents (as compared to 4,617.34 in 2015-16)

In addition to the above, the level of the Local Council Tax Support Government Grant to be treated as a contribution to the overall precept amounts to £17,734.00.

If the parish sets a similar precept to 2015-16 a 1.0% percentage reduction in the Band D will occur.

I look forward to receiving your precept confirmation by email (Jamesbellingham@cannockchasedc.gov.uk) or in writing as soon as practicable after the relevant parish meeting.

Thank you for your co-operation in this matter.

Yours sincerely

Bob Kean
Head of Financial Management

HEDNESFORD TOWN COUNCIL
BUDGET 2016/17

	Budget 2015/16	Actual to 30.11.15	Expect to Spend	Budget 2016/17
£				
Expenditure				
Clerks Department				
Salaries	38,000	23,093	38,000	40,000
Travelling	150	25	50	100
	38,150	23,118	38,050	40,100
Council Running Costs				
Telephone/Broadband	800	641	1,000	1,000
Stationery Items	300	72	120	250
Postage	650	495	650	650
Photocopying	650	515	650	700
Computer software & Maintenance	300	1,392	1,392	1,400
Furniture & Equipment	200			200
Subscriptions	1400	1,215	1,400	1,400
Insurance	1300		1,300	1,400
Audit Fees	480	400	400	400
Professional Fees	480	470	470	500
Councillor Training	150	0	0	150
Clerk Training	50	0	0	50
Conference Fees	100	0	0	100
Chairmans Allowance	1,000	596	1,000	1,000
Bank Charges	300	210	300	300
	8,160	6,005	8,682	9,500
Pye Green Community Centre				
PGCH - Electric	6,000	4,992	7,500	7,500
PGCH - Annual Utilities Checks, Fire Exting Srv	600	495	600	600
PGCH - Water Rates	1,500	1,274	1,274	1,500
PGCH - Insurance	1,000	0	1,000	1,100
PGCH - Salaries & Payroll costs	19,500	13,515	20,000	20,000
PGCH - Rates	8,000	5,760	7,200	8,000
PGCH - Licencing	200	180	180	200
PGCH - Rubbish Collection	1,150	953	953	1,000
PGCH- Sanitary Disposal	350	0	350	350
PGCH - Minor Repairs, Uniform, Gardening, Equip	1,000	1,263	1,500	1,200
PGCH - Cleaning Materials	1,000	556	800	800
PGCH - Security	800	1,360	680	800
PGCH- Furniture & Equipment	200	1,945	1,945	200
PGCH - Building Maintenance & Upgrades	0	0	0	3,000
PGCH - Advertising & Marketing Cost	250	110	250	150
PGCH - Loan Repayment	17,432	8,716	17,432	17,432
	58,982	41,120	61,664	63,832
Activities				
S.31 CCTV - Running Expenses	23,000	22,183	22,183	23,000
S.19 Youth Provision	2,000	0	0	1,000
Publicity & Promotion	4,000	2,126	3,526	4,000
S137 Donations, grants, CAB, misc	10,200	4,500	10,200	10,200
S.144 Events & Christmas	6,000	362	2,000	5,000
Heritage	4,000	2,425	4,000	4,000
Election costs	10,000	11,984	11,984	0
Misc	1,000	969	1,000	1,000
	60,200	44,549	54,893	48,200
Total Expenditure	165,492	114,792	163,289	161,632

HEDNESFORD TOWN COUNCIL
BUDGET 2016/17

	Budget 2015-16	Actual to date	Expected Income	Budget 2016-17
	£	£	£	£
Income				
Precept	130,000.00	130,000.00	130,000.00	130,000.00
Interest Received	600.00	100.46	700.00	700.00
Miscellaneous Income	100.00	10.00	10.00	100.00
CIL				
General Income	130,700.00	130,110.46	130,710.00	130,800.00
PGCC - Lettings	25,000.00	19,518.00	26,500.00	26,000.00
PGCC - Bar Takings	750.00	656.00	900.00	800.00
Community Hall Income	25,750.00	20,174.00	27,400.00	26,800.00
Total Income	156,450.00	150,284.46	158,110.00	157,600.00
Less Total Expenditure	165,542.00	114,792.00	163,339.00	161,632.00
Surplus/-Deficit	-9,092.00	35,492.46	-5,229.00	-4,032.00

Estimated Reserves

Reserves	158,902.67	194,039.39	153,317.93	149,285.93
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Y/E Reserve analysis 2016/17

IT Suite Computer Replacement Proj	1,500.00
Council Computer Replacement Proj	2,000.00
Election Costs	9,000.00
Building Repairs & Renewals	80,000.00
General reserve	26,785.93
Community Support Fund	30,000.00
	<u>149,285.93</u>