

Hire Fees Schedule

Function Room	Mon - Friday	09:00-12:00	12:00-17:00	17:00-00:00	09:00-00:00
		Per hour £12.00	Per hour £14.00	Per hour £16.00	Day Rate On Request

Regular Hirers of 12 consecutive weeks or more will receive a 20% discount on their room hire fee.
We must receive 10 days notice of a change to a booking, in snow conditions when this is not possible 50% of the hall hire fee will be refundable only as the centre will still be made available.

	Sat - Sun	09:00-12:00	12:00-17:00	17:00-00:00	14:00-00:00
		Per hour £14.00	Per hour £16.00	Per hour £18.00	Day Rate £130.00

Public Holidays	£21.00	£24.00	£27.00
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Private Parties with Bar, available from 2pm-Midnight, Payment must be made in full at the time of Booking £130.00 this price includes the use of Air Conditioning.
At time of booking a separate £80 deposit is payable, to cover the cost of damages etc, this will be refunded in full on the next working day or as soon as possible following the party subject to the hirer abiding by the Terms & Conditions of Hire

Payment - must be made in full before any Hire may commence, should a booking be cancelled a £40 administration will be deducted from the refunded hire.
Where the hirer is entitled to a discount the full hire fee must be paid at the time of booking and will only be refundable in all or in part in accordance with the Conditions of Hire.

Meeting Room 1

Includes access to a small kitchen for making refreshments

Payment must be made in full at the time of booking

Mon - Friday		
	09:00-17:00	17:00-21:00
Business/Commercial Event	Per hour £13.20	Per hour £15.40
Sat - Sunday	£15.40	

Meeting Room 2

Includes access to a small kitchen for making refreshments

Payment must be made in full at time of booking

Mon - Friday		
	09:00-17:00	17:00-21:00
Business/Commercial Use	Per hour £11.00	Per hour £13.20
Sat - Sunday	£13.20	

IT Suite / Meeting Room**Payment must be made in full at time of booking**

Mon - Friday		
	09:00-17:00	17:00-21:00
Business/Commercial Use	Per hour £10.00	Per hour £12.00
Sat - Sunday	£12.00	

Exhibition Space

All Regular Users may advertise, upto A3 size, free of charge

Supplementary Services

Main Hall

Setting Up Room - Tables/Chairs	£20.00
Clearing Room - Tables/Chairs this does not include the removal of any food debris	£30.00

Air Conditioning	One Off Booking	£25.00
	Regular Hirer	£3 #

* Breakages at cost, this may be taken out of the £80 deposit

Meeting Rooms

Setting Up Room	£12.50
Clearing Room	£12.50

Refreshments

Fully Licensed Bar included in room hire fee
Full list of bar prices available on request

Other

Printing b/w	£0.05 per copy
Hire of Mobile or fixed Projection Equipment	£10 up to 2 hrs
	£2.50 #
WiFi	Free

per hour or part thereof