

17th April 2025

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Tuesday 29th April 2025 at 630pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair of Council or the Chief Officer.

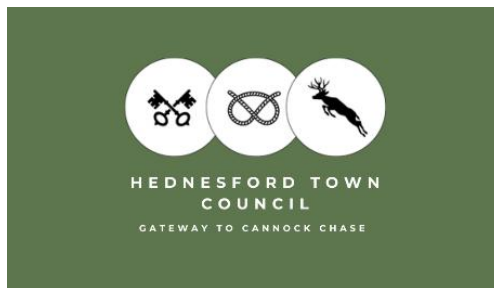
Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk





Hednesford Town Council
Council Meeting Agenda

Tuesday 29th April 2025 @ 630pm

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review and approve the minutes of Full Council Meeting held on 18th March 2025 and the Community Support Grant meeting on 7th April 2025

4. Public Participation (max 20 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

5. Finance

- a. Sign off of year end bank requisition
- b. Review of reserves
- c. Draft year end update prior to audit
- d. Retrospective approval for £30k transfer from instant access saver account to current account



- e. Approval to return £30k back to instant access saver account from current account now precept has been received

6. Verbal Update from Committee Chairs (where updates are available)

- a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville
 - i. Cllr Turville – discussion about zero tolerance and unacceptable behaviour
- b. Regeneration and Community – Cllr Ann Turville
- c. Pye Green Community Centre Committee – Cllr Garry Samuels
 - i. Motion from PGCC Committee for retrospective approval for replacement of noncompliant blind cords and replacement of broken fire exit blind in function room - £575.00
 - ii. PGCC Committee wishes full council to discuss potential Hednesford has Got Talent Event – funding is not currently available within 2025/2026 budget
 - iii. PGCC Committee wishes full council to discuss potential Afternoon Tea Dance event – funding is not currently available within 2025/2026 budget
- d. Planning – Cllr Alan Pearson

7. Chief Officer Update

- a. CCTV Contract – first report due May 2025 as will be provided in arrears
- b. PGCC Officer – successfully recruited to – look forward to welcoming Rachel Gentle to the team on 3rd June 2025
- c. Meeting Room 1 - Polling station for County Elections on 1st May 2025
- d. Internal Auditor at HTC on 8th May 2025
- e. Annual Town Assembly Friday 16th May 2025 from 630pm
- f. Relative of Cllr Moody has enquired if they could have the Cllr Moody bench that sits outside the community centre should Council ever wish to rehome it. Council to advise



- g. Following a targeted and personal attack upon an Officer, zero tolerance notices are now displayed within the Hednesford Town Council Office and Community Centre. Request from Chief Officer to be able to put a Zero Tolerance Policy in place as one does not currently exist

8. Motion to approve Freedom of Hednesford Town Policy

9. Motion from Cllr G Samuels to include reoccurring agenda item regarding proposed devolution of District Councils and the potential impact upon Hednesford Town Council

10. Date of Next Meeting

Tuesday 20th May 2025 at 630pm – Annual Town Assembly - Pye Green Community Centre

Signed:

Dated:

