



Finance, Operations and Personnel Committee Meeting

Tuesday 8th July at 630pm

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Ronald Turville (Chair)
Cllr Ann Turville
Cllr Arthur Roden
Cllr Garry Samuels

In attendance from Hednesford Town Council:

Lindsey Smith – Chief Officer
Cheryl Kinsella – Finance Officer

Members of the Public:

There were no members of the public present

1. Apologies:

Cllr D Cartwright - does not attend FOP
Cllr S Pearson – holiday
Cllr A Pearson – holiday
Cllr S Cartwright – illness
Cllr C White – no reason provided
Cllr P Jones – working

2. Declaration of Interest

No declaration of interest

3. Previous Minutes

Previous minutes from the FOP Committee meeting held on 3rd March 2025 were amended to include the names of Cllr Ron and Cllr Ann Turville with regards to agenda item 6f and the purchase of the “A Nations Tribute” book.

The minutes were agreed and approved with the above amendment

Proposed: Cllr R Turville
Second: Cllr G Samuels
Agreed: 4
Against: 0
Abstain: 0

4. Public Participation

There were no members of the public present

5. Finance

- a. RFO presented 25-25 Q1 finance report. Cyber security is in addition to the budget. All other spend is in line with current budget

RFO presented 25-26 Q1 \$137 payments – grant spend and Christmas light spend

RFO presented 25-26 Q1 payments (less salaries) for £500 +

RFO presented 25-26 Q1 CIL update

Proposed: Cllr G Samuels
Second: Cllr A Turville
Agreed: 4
Abstain: 0
Against: 0

- b. Chair of Committee reviewed and counter signed bank reconciliation for 25-26 Q1
- c. Chief Officer outlined the timeline for budget:
- FOP to call out to committees and council for budget recommendations/requirements – information to be shared to Chief Officer and RFO

Action: Extraordinary FOP to be called 2nd week September – Thursday 11th September 10am to 12 midday to review draft budget 1

- Aim is for the budget to be completed and signed off a full council on 2nd December 2026
- d. A detailed discussion took place about the potential of the acquisition v liability of assets and in particular Pye Green Community Centre prior to the devolution of District Council together with Cotswold Park playing field. Chief Office informed of remote meeting led by SPCA on 22 July 10am to 1130 regarding

Asset transfer briefing. Chief Officer is attending and will feed back. Members enquired if this can be streamed on the interactive screen in MR1. Chief Officer to advise

Proposed: Cllr A Roden
Second: Cllr R Turville
Agreed: 4
Abstain: 0
Against: 0

Action: RFO/Chief Officer to compile 5 year cost analysis of the running of Pye Green Community centre and to make initial contact with District regarding the feasibility of asset transfer. A working group will be convened once the information is available for further discussion and before being taken to full council for consideration and any further action

6. Operations

- a. Chief Office informed that Committee are responsible for reviewing policies and procedures and that this is now overdue

Proposed: Cllr R Turville
Second: Cllr G Samuels
Agreed: 4
Abstain: 0
Against: 0

Action: Chief Officer to pull policies document together and review with FOP working group and bring to 7th October meeting to be resolved

7. Personnel

Proposed: Cllr G Samuels
Second: Cllr A Turville
Agreed: 4
Abstain: 0
Against: 0

Action: Approved pension contributions for Rachel Gentle

7. Date of Next Meeting

Tuesday 7th October 2025 at 630pm

Signed (Chair of FPOPs Committee):

Date:

Draft