



## **MINUTES OF FULL COUNCIL MEETING OF HEDNESFORD TOWN COUNCIL**

**Tuesday 09<sup>th</sup> September 2025 at 6:30 PM**

**Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP**

### **Present:**

Cllr Alan Pearson (Chair)- joined meeting at 7:25pm  
Cllr Ron Turville (Deputy Chair)  
Cllr Paul Jones  
Cllr Arthur Roden  
Cllr Shirley Pearson  
Cllr Debbie Cartwright  
Cllr Garry Samuels – joined meeting at 7:30pm  
Cllr Sheila Cartwright – joined meeting at 7:25pm

### **In attendance from Hednesford Town Council:**

Chief Officer – Lindsey Smith  
RFO – Cheryl Kinsella  
Community Officer – Matt Johnson

### **Members of the Public:**

There were 13 members of the public present

#### **1. Apologies:**

Cllr Carl White  
Cllr Ann Turville – Holiday

#### **2. Declaration of Interest**

Cllr Debbie Cartwright – agenda items 6dii

#### **3. Previous Minutes**

The minutes of the council meeting held on 29<sup>th</sup> July 2025 were reviewed and approved

Proposed: Cllr D Cartwright  
Second: Cllr S Pearson  
Agreed: 4  
Against: 0  
Abstain: 1

The minutes of the extraordinary meeting held on 13<sup>th</sup> August 2025 were reviews and approved

Proposed: Cllr D Cartwright

Second: Cllr A Roden

Agreed: 4

Against: 0

Abstain: 1

#### **4. Public Participation**

A detailed and lengthy discussion took place about the background and concerns from numerous members of the public regarding a House of Multiple Occupation (HMO) on Stanley Road, Hednesford which is allegedly running as a care home and is unregistered. Concerns were raised for the welfare of the residents of the home as well as members of the public informing that they do not feel safe in their own homes and the wider impact that this is having on them and their neighbours. The residents have spoken with Cllr S Cartwright previously and more recently Cllrs D Cartwright and Cllr G Samuels for assistance and requested support from HTC in declining the application – CH/25/0259

Cllr G Samuels informed that he has requested this to go to committee at CCDC

Cllr P Jones confirmed that he would investigate the use of the septic tank for the property with Highways

A member of the public requested if Hednesford Town Council would consider the creation of a bicycle training scheme

A member from Hednesford Library gave an update on the summer reading challenge and free activities and refreshments provided over the summer holiday. 953 attendances were recorded. Cllr R Turville thanked everyone involved.

A member of the public asked if the Christmas event in the town can recognise the birth of Jesus

#### **5. Presentation**

Artist Anthony Hammond and Louise Rose from IHL presented an update on the Hednesford Town Council art project as part of the Wayfinding project and presented 3 potential options. A decision will need to be made in the New Year and a discussion was had about this going to community consultation. Everyone was reminded about the consultation event on 12<sup>th</sup> September at Hednesford library from 1-3pm

Proposed: Cllr D Cartwright

Seconded: Cllr P Jones

Agreed: 5

Against: 0

Abstain: 0

**Action: final decision for art project to go to community consultation in early 2026**

## **6. Verbal update from Committee Chairs**

### **a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville**

- i. reminded all of the budget working group meeting on 11<sup>th</sup> September
- ii Proposed: Cllr D Cartwright  
Second: Cllr P Jones  
Agreed: 5  
Against: 0  
Abstain: 0

**Action: free room use agreed for Hednesford in Partnership should the library not be available for meetings**

### **b. Regeneration and Community – Cllr Ann Turville –** no update due to Cllr A Turville not being present

### **c. Pye Green Community Centre Committee – Cllr Garry Samuels -** no update due to Cllr G Samuels not being present. Chief Officer distributed an update on the storm water and risk management installations

### **d. Planning – Cllr Sheila Cartwright -** no update due to Cllr A Pearson and Cllr S Cartwright not being present.

- i. Chief Officer informed that a committee meeting needs to be called due to 8 outstanding applications

Cllr A Pearson and Cllr S Cartwright joined the meeting. Cllr A Pearson took over as Chairperson from Cllr R Turville

- ii. Further discussion took place about planning application CH/25/0259. Cllr S Cartwright confirmed that as Deputy Chair of Planning Committee at CCDC that she would action this as appropriate with planning and licensing and an update will be provided to the spokesperson for the group. Cllr P Jones informed that he would also take the matter to public safety at SCC

Cllr G Samuels joined the meeting

## **7. Finance**

a.

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for printing of Remembrance order of service approved - £295.00**

b.

Proposed: Cllr A Pearson

Second: Cllr P Jones

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for Remembrance event road closure approved - £380.00**

c.

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for Christmas Tree and installation approved - £564.00**

d

Proposed: Cllr A Pearson

Second: Cllr D Cartwright

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for replacement fire doors from Uniseal approved with spend to come from CIL- £4865.00**

e

Proposed: Cllr R Turville

Second: Cllr A Pearson

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for replacement fire detectors approved - £712.80**

f

Proposed: Cllr A Pearson

Second: Cllr P Jones

Agreed: 8

Against: 0

Abstain: 0

**Action: Quote for replacement water heater in small kitchen approved from JW  
Building Maintenance - £430.00**

g

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 8

Against: 0

Abstain: 0

**Action: approval given to replace x1 Facilities mobile phone following 3G switch off to the maximum of £80.00**

### **8. CCTV Stats**

CCTV stats for July and August were reviewed. A discussion took place about lack of visibility from cameras and that the reporting is not showing per camera. Chief Officer informed that this would result in double reporting as often more than one camera is used for tracking purposes. A further discussion took place about not getting value for money and that Hednesford Town Council should seriously think about payment to CCTV at CCDC

Cllr P Jones informed that the loading and disabled bays alongside market street have been repainted and a new disabled bay is to be created along Market Street in the new year

**Action: Cllr P Jones to action the cutting back of trees that block visibility of CCTV cameras along Market Street**

### **9. Chief Officer Update**

- a. Community Consultation has now closed. Disappointing uptake. Results being collated
- b. Feedback was sought from Cllr D Cartwright on how businesses may wish to be involved and included in the Christmas Light event. Businesses do not want to provide any offers or discounts on the evening. Actions were discussed.
- c. Youth provision meeting took place with 8 partners on 9<sup>th</sup> September to await results of Youth Consultation which launched on 8<sup>th</sup> September to decide next steps
- d. Proposed: Cllr A Pearson  
Second: Cllr G Samuels  
Agreed: 8  
Against: 0  
Abstain: 0

**Action: Safeguarding Policy agreed**

- e. Proposed: Cllr A Pearson  
Second: Cllr D Cartwright  
Agreed: 8  
Against: 0  
Abstain: 0

**Action: Agreed for the UKSPF apple trees to be relocated from PGCC to Pye Green Academy when they become dormant**

- f. Proposed: Cllr R Turville  
Second: Cllr A Pearson  
Agreed: 8  
Against: 0  
Abstain: 0

**Action: Agreed to the new location (as proposed by CCDC) for the S106 cycle rack in Anglesey Street Carpark**

- g. Cllr A Pearson confirmed that he will open and close on Christmas Eve for The Lighthouse Café Community Food table.

**10. Project Support Update**

Project Support Officer provided an update on S106 assets including secure cycle facility. Location of funds have now been identified and has been working with CCDC to confirm design and location. The proposed location was not covered by CCTV so a new location has been selected but this does result in the loss of 2 car parking spaces.

A concern has been raised by Station Adoption Group as to the potential to obstruct access to any future development. Fully covered by available S106 funds. Members expressed thanks to Project Support Officer for all the hard work

**10. Devolution of District Councils and the potential impact upon Hednesford Town Council**

- a. Chief Officer informed that they and Project Support Officer will be meeting with Chris Forrester and Tony Johnson on 19<sup>th</sup> September regarding impact of devolution on Hednesford Town Council
- b. Chief Officer updated that CCDC do not have a formal process in place for the transfer of assets and that the redacted copy of the lease has now been received from SCC for Cotswold Road Park. Cllr A Pearson to meet with Project Support Officer in the first instance to discuss.

11. Proposed: Cllr A Pearson  
Second: Cllr A Roden  
Agreed: 8  
Against: 0  
Abstain: 0

**Action: Motion agreed to move to private and confidential business**

**12. Date of next meeting**

Tuesday 21<sup>st</sup> October 2025 at 630pm - Pye Green Community Centre

A detailed discussion took place regarding the Hednesford Street Market Tender

Meeting closed at 8:50pm

Signed:

Dated: