



MINUTES OF FULL COUNCIL MEETING OF HEDNESFORD TOWN COUNCIL

Tuesday 21st October 2025 at 6:30 PM

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Alan Pearson (Chair)
Cllr Ron Turville (Deputy Chair)
Cllr Paul Jones
Cllr Arthur Roden
Cllr Shirley Pearson
Cllr Garry Samuels
Cllr Ann Turville

In attendance from Hednesford Town Council:

Chief Officer – Lindsey Smith
RFO – Cheryl Kinsella

Members of the Public:

There were 7 members of the public present

1. Apologies:

Cllr Carl White – issue at work
Cllr Debbie Cartwright – issue at work
Cllr Sheila Cartwright – family matter

2. Declaration of Interest

Cllr G Samuels – agenda item 13

3. Previous Minutes

The minutes of the council meeting held on 9th September 2025 were reviewed and approved

Proposed: Cllr A Pearson
Second: Cllr S Pearson
Agreed: 5
Against: 0
Abstain: 2

4. Public Participation

MOP asked if Council would consider publishing supporting papers online in advance of meetings and for Cllrs to ensure that agendas are available 3 working days in advance of meetings

MOP asked if Hednesford Town Council have completed a viability study regarding the proposal for Hednesford Town Council to apply to CCDC for the asset transfer of PGCC. Same MOP would like a public consultation to take place regarding this matter

5. Constitution

Cllr A Pearson was proposed as being the representative from Hednesford Town Council to attend CCDC Scrutiny meetings (upon invite)

Proposed: Cllr R Turville
Seconded: Cllr A Turville
Agreed: 7
Against: 0
Abstain: 0

Action: Cllr A Pearson elected to be the representative from Hednesford Town Council to attend CCDC Scrutiny meetings

6. Verbal update from Committee Chairs

a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville

i. Proposed: Cllr P Jones
Second: Cllr A Turville
Agreed: 7
Against: 0
Abstain: 0

Action: Agreed 10th April 2026 for Annual Town Assembly

b. Regeneration and Community – Cllr Ann Turville

i. No progress made on working group meeting, Cllr A Turville to take over and chair and facilitate

c. Pye Green Community Centre Committee – Cllr Garry Samuels

i. A brief conversation took place about repair needed to bench, health and safety and liability

Proposed: Cllr R Turville
Second: Cllr A Turville
Agreed: 7
Against: 0
Abstain: 0

Action: to remove Cllr Moody bench from community use and offer it to the family with guidance that it is in need of some maintenance

d. Planning – Cllr Sheila Cartwright

i. Cllr A Pearson gave a brief update on CH/25/0259 – Stanley Road -and that comments have been submitted to CCDC. Starlight Support Services have sent an email to Hednesford Town Council refuting comments made

7. Hednesford in Partnership

Representative from Hednesford in Partnership provided a verbal report regarding the grant from Hednesford Town Council towards the cost of the Hednesford Summer Festival

Council expressed their thanks to Hednesford in Partnership for putting on the event

8. Finance

a
Proposed: Cllr R Turville
Second: Cllr S Pearson
Agreed: 7
Against: 0
Abstain: 0

Action: 26-27 budget approved - £11,197.00 increase on 25-26 (4.9%)

b
Proposed: Cllr A Pearson
Second: Cllr S Pearson
Agreed: 7
Against: 0
Abstain: 0

Action: Quote for installation of air conditioning (ABI) in meeting room1 approved – to be split between CIL (£2720) and maintenance budget (£1450.00)

c

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 7

Against: 0

Abstain: 0

Action: Quote for replacement remedial works to emergency lighting approved - £516.80 ex vat – maintenance budget

d

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 0

Against: 7

Abstain: 0

Action: Agreed to not continue with installation of additional telephone line in meeting room 1

RFO left meeting 7:05pm

9. Cllr Garry Samuels Update

- a. Cllr G Samuels have a brief update that most of the work has now been completed and that a handful of flood mitigation installs will be going in across Hednesford
- b. Cllr G Samuels informed he has been approached by MIOP about maintenance of planters and noticeboard outside of library. Cllr P Jones informed that SCC have taken ownership of the planters and will action as appropriate

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 0

Against: 7

Abstain: 0

Action: Approval given to Chief Officer to utilise Town Centre Maintenance budget to replace the backings in the noticeboard outside the library.

- c. Cllr G Samuels gave a brief update on issues on the Pye Green Estates and thanked Cllr P Jones for their support. An update report will be published on the Hednesford Town Council webpage at the end of the month

10. Chief Officer Update

- a. Youth Consultation has now been extended until 31.10.24. Chief Officer thanked Cllr G Samuels for his support and actioning of drop in sessions at Tesco Hednesford and Hednesford Park
- b. An update was provided with progress to date for the Christmas Light Switch on. Chief Officer asked Cllrs to advise on their availability on 5th December so that roles can be allocated
- c. Chief Officer informed that the cycle rack will be installed in Anglesey Street carpark on 3rd November 2025
- d. Market tender is live until 15th December. No tenders have yet been received
- e. Reminded of Remembrance Event on 9th November. Cllr R Turville informed that tidy up work has taken place and asked if the leaves could be cleared prior to the event. Cllr P Jones informed that this is already in hand

11. Devolution of District Councils and the potential impact upon Hednesford Town Council

- a. Chief Officer provided an overview of meeting with Tony Johnson and Chris Forrester on 19th September
- b. Chief Officer and Cllr A Pearson informed that it is no longer viable to look at acquiring the land at Cotswold Road Park and informed of reasons

Proposed: Cllr A Pearson

Second: Cllr A Turville

Agreed: 7

Against: 0

Abstain: 0

Action: Agreed to no longer pursue the acquisition of land at Cotswold Road Park

- c. Chief Officer read out formal draft note of interest to CCDC regarding the request to transfer PGCC to Hednesford Town Council. Chief Officer informed

of reason for this and that if CCDC will enter discussions then a further viability report will be done

Proposed: Cllr A Pearson

Second: Cllr A Turville

Agreed: 7

Against: 0

Abstain: 0

Action: Agreed for Chief Officer to submit interest letter for asset transfer to CCDC

12. Motion to move to private and confidential

Proposed: Cllr A Pearson

Second: Cllr P Jones

Agreed: 7

Against: 0

Abstain: 0

Action: MOP were thanked attending and invited to leave the meeting

13. CCTV Update

Chief Officer updated on meeting with Oliver Greatbatch and Duncan Rollo
Reports from CCTV were reviewed and discussed

12. Date of next meeting

Tuesday 02nd December 2025 at 630pm - Pye Green Community Centre

Meeting closed at 8:05pm

Signed:

Dated: