



3rd September 2025

Dear Councillor

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Tuesday 9th September 2025 at 630pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

If you are unable to attend, please inform the Chair of Council or the Chief Officer.

Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk





Tuesday 9th September 2025 @ 630pm

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review and approve the minutes of Full Council Meeting (agenda held on 29th July 2025

To review and approve the minutes of Extraordinary Full Council Meeting held on 13th August 2025

4. Public Participation (max 15 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

5. Presentation of initial ideas for Wayfinding Art bench project (CIL) (max 10 minutes) - Anthony Hammond and Louise Rose

6. Verbal Update from Committee Chairs (where updates are available)

- a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville
 - i. Next meeting 11th September – working group meeting at 10am - closed to public – detailed draft 1 budget discussion
 - ii. Motion from Cllr Ronald Turville to agree for free room use of Meeting Room 1 (subject to availability) for Hednesford in Partnership should the library not be available for their committee meetings
- b. Regeneration and Community – Cllr Ann Turville
 - i. Next meeting 16th September 2025 at 630pm
- c. Pye Green Community Centre Committee – Cllr Garry Samuels
 - i. Next meeting 12th August 2025 at 7pm
 - ii. Update from Cllr Garry Samuels regarding Pye Green Estates Meeting
 - iii. Update from Cllr Garry Samuels on storm water and flood risk management
- d. Planning – Cllr Sheila Cartwright (Deputy Chair)
 - i. Meeting to be confirmed to look at outstanding applications
 - ii. Request to action from Cllr Debbie Cartwright re: HMO/Care home on Stanley Road re: concerns over vulnerable female

7. Finance

- a. Approval of quote for printing of Remembrance Order of Service (budgeted)
- b. Approval of quote for road closure notice for Remembrance Event (budgeted)
- c. Approval of quote for provision and installation of Christmas Tree (budgeted)
- d. Approval of quote to replacement the fire doors in function room (CIL)
- e. Approval of quote to replacement x2 smoke detectors and reprogramme system (Maintenance)
- f. Approval of quote for replacement of water heater in small kitchen (Maintenance)
- g. Motion to approve spend to replace soon to be defunct Facilities Officer mobile phone following 3G switch off



8. CCTV Stats – July 2025 – August 2025 stats to follow

9. Chief Officer Update

- a. Community Consultation 2025 update
- b. Christmas Light Switch on update
- c. Youth Provision meeting and consultation update
- d. Motion to agree Hednesford Town Council Safeguarding Policy
- e. Motion to agree the relocation of the apple trees from PGCC to Pye Green Academy (UKSPF)
- f. Update on the location of the S106 Cycle rack Anglesey Street Carpark
- g. To agree responsibility for opening and close for the Christmas Eve food table at PGCC by The Lighthouse Community Café – access from 5pm to 10pm

10. Devolution of District Councils and the potential impact upon Hednesford Town Council

- a. Chief Officer and Project Support Officer meeting with Chris Forrester – Deputy Chief Executive of Stafford Council and Tony Johnson – Leader of CCDC re: impact to Hednesford Town Council and steps that need to be taken – 19th September at 10am
- b. Asset Transfer Update

11. Motion to move to private and confidential business

12. Date of Next Meeting

Tuesday 21st October 2025 at 630pm - Pye Green Community Centre

13. Private and Confidential - Market tender

