



MINUTES OF FULL COUNCIL MEETING OF HEDNESFORD TOWN COUNCIL

Tuesday 02nd December 2025 at 6:30 PM

Meeting held at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Present:

Cllr Alan Pearson (Chair)
Cllr Ron Turville (Deputy Chair)
Cllr Paul Jones
Cllr Arthur Roden
Cllr Shirley Pearson
Cllr Garry Samuels
Cllr Ann Turville
Cllr Carl White
Cllr Sheila Cartwright

In attendance from Hednesford Town Council:

Chief Officer – Lindsey Smith
RFO – Cheryl Kinsella

Members of the Public:

There was 1 member of the public present

1. Apologies:

Cllr Debbie Cartwright – unwell

2. Declaration of Interest

Cllr G Samuels – agenda item 14

Cllr C While – agenda item 8

3. Previous Minutes

The minutes of the council meeting held on 21st October 2025 were reviewed and approved

Proposed: Cllr R Turville

Second: Cllr P Jones

Agreed: 8

Against: 0

Abstain: 1

4. Public Participation

MOP asked if Council will be providing supporting papers online in advance of meetings and what happens to questions raised by the public at meetings

5. Verbal update from Committee Chairs

- a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville - no update available. Next meeting 13th January 2026
- b. Regeneration and Community – Cllr Ann Turville – no progress made on working group. It was asked if this committee can be included within another meeting. Chief Officer informed that Council can make amendments any time but that the Annual Town Meeting sets out the structure for the Council for the coming year
- c. Pye Green Community Centre Committee – Cllr Garry Samuels – next fish and chip supper on 6th December. Updated that a long term hirer is leaving the centre as they have now secured their own premises resulting in a £4,000 loss per year. Chief Officer informed that the team is working hard to try and secure another long term hirer
- d. Planning – Cllr Alan Pearson - Cllr A Pearson – meeting held to look at outstanding planning applications. A site visit was requested for one of the applications but no other concerns were raised

6. CAB

Proposed: Cllr G Samuels

Second: Cllr A Turville

Agreed: 9

Against: 0

Abstain: 0

Action: Q2 CAB report accepted and payment released

7. Cllr G Samuels – Local Action Plan 2024-2027

Cllr G Samuels asked for Council to start to think about next steps in the local action plan. Cllr P Jones asked how the action plan will involve and also be communicated to residents. Chief Officer explained the 2023 and 2025 community consultations and results and how this feeds into the planning. A brief discussion followed about the cost implications of delivering outcomes in response to residents needs

8. Cllr D Cartwright – Charity Fundraiser

Proposed: Cllr R Turville

Second: Cllr A Turville

Agreed: 7

Against: 1

Abstain: 1

Action: Approval given to provide function room free of charge for a charity fundraiser on 14th February 2026 for The Lighthouse Community Café

9. Community Officer Update Report

Chief Officer gave a verbal update on behalf of the Community Officer in relation to Remembrance 2025, Christmas Light Switch On, Community and Youth Consultation, Community Support Grant and Youth Council

10. Chief Officer Update

Chief Officer advised that Council advice/decision was sought regarding spend of a Community Grant given to Kingsmead School. Some of the grant had been used for a purpose not stated in the grant application. Council requested details on what the grant had been spent on to date and what the school wish to now spend the remaining grant on. Council requested the information to go to FOP Committee in January 2026 for decision

Chief Officer gave a verbal update in relation to new backing for library noticeboard, relocation of apple trees, replacement oak tree and timeline for off street parking notice from CCDC

11. Devolution of District Councils and the potential impact upon Hednesford Town Council

Chief Officer informed that formal request for the transfer of PGCC from CCDC to HTC had been submitted to CCDC on 22 October 2025. CCDC replied on 31 October 2025 to inform that CCDC are in the process of approving a policy and guidance for responding to such requests and will revert back to HTC once this has been completed which may take some time.

12. Cllr A Roden – Car Parking Charges – Cllr A Roden informed that his questions had already been answered under Chief Officer update

13. Motion to move to private and confidential

Proposed: Cllr A Pearson

Second: Cllr P Jones

Agreed: 9

Against: 0

Abstain: 0

Action: MOP were thanked attending and invited to leave the meeting

14. CCDC CCTV Oliver Greatbath/Duncan Rollo

Reports from CCTV for October and November 2025 were reviewed and discussed. Members had a detailed discussion and questions and answers with CCDC Officers relating to the payment for and provision of CCTV across Hednesford

15. Amendments to 26-27 Budget

Proposed: Cllr A Pearson

Second: Cllr R Turville

Agreed: 9

Against: 0

Abstain: 0

Action: Agreed to small amendment in 26-27 budget with Precept level increase of £11,715 on 2025 26 total precept of £239,523 for the year.

12. Date of next meeting

Tuesday 24th February 2026 at 630pm - Pye Green Community Centre

Meeting closed at 8:05pm

Signed:

Dated: