



Minutes from Full Council

April 2026

Minutes of a meeting of the Council held on Tuesday 07th April 2026
at 6.30 pm at Pye Green Community Centre, Bradbury Lane,
Hednesford, WS12 4EP

Members of Hednesford Town Council present

Councillors Alan Pearson (Chair), Sheila Cartwright, Paul Jones, Shirley Pearson, Arthur Roden and Garry Samuels

Others present

Lindsey Smith (Chief Officer), Cheryl Kinsella (RFO), John Manning (Project Support Officer)
4 Members of the Public

1. Apologies

Cllr D Cartwright
Cllr C White

2. Declaration of Interest for any Disclosable Pecuniary Interests & Dispensations

Cllr G Samuels – agenda item 9d (CCTV) and took no part in the discussion or vote on this item

3. Previous Minutes

- a. That the minutes of the Full Council meeting held on 24th February 2026 be approved as a true and accurate record

Proposed: Cllr G Samuels. Seconded: Cllr S Cartwright. All agreed

- b. That the minutes of the Extraordinary Full Council meeting held on Tuesday 17th March 2026 be approved as a true and accurate record

Proposed: Cllr G Samuels. Seconded: Cllr S Pearson. 5 agreed. 1 abstain

4. Public Participation

Member of public thanked the council for providing access to non-confidential supporting papers for meetings on the Hednesford Town Council website

Member of public expressed views regarding responses to their questions raised at Council meetings. The Chairman confirmed that responses are provided in accordance with the Councils procedures

No resolutions were required.

5. Verbal Update from Committee Chairs

- a. Finance, Operation and Personnel – no update. Chair not present
- b. Regeneration and Community – no update. Chair not present
- c. Pye Green Community Centre - an update was provided on current bookings and opportunities to increase occupancy levels
- d. Planning – applications had been reviewed with no significant concerns identified. Feedback submitted to CCDC

6. Annual Town Meeting

Chief Officer reminded Council of Annual Town Meeting on 19th May 2026 and requested Council to review key documents prior to 30th April 2026

The RFO advised that the internal auditor had recommended a review of sections 7.8 and 7.10 of the Financial Regulations.

Resolved that a working group to be convened for Thursday 16th May 2026 at 10am to support preparation for the Annual Town Meeting

7. Business Planning

Chief Officer asked Council to consider arranging in person training for the whole Council in Business Planning to support the further development of the Local Action Plan.

Resolved that Business Planning training be arranged for all Members following May 2026

Proposed: Cllr A Pearson. Seconded: Cllr G Samuels . 6 agreed.

8. EV Contract

Members considered concerns raised regarding the proposed EV Contract

Resolved that the Council do not proceed with the EV contract due to identified risks and concerns

Proposed: Cllr S Pearson. Seconded: Cllr A Roden . 6 agreed

9. CCTV

- a. Members reviewed the February 2026 CCTV Reports
- b. Chief Officer provide an update regarding new CCTV signage to be installed by CCDC
- c. It was noted that 2 new cameras have been installed at the Skate park in Hednesford
- d. Consideration was given to CCTV contract retrospective payment

Resolved that retrospective payment be approved for payment of annual CCTV contract due to payment being required between meetings

Proposed: Cllr A Pearson. Seconded: Cllr P Jones . 4 agreed. 2 abstain

10. PGCC Roof Report

The Responsible Financial Officer presented an update on works undertaken to address ongoing roof issues, including clearance of blocked guttering and inclusion in the maintenance schedule.

Resolved that the situation continues to be monitored and further updates be provided to Council as required.

11.

12. Cllr P Jones

- a. Cllr P Jones informed that he will request a grit bin for the top of Beverley Hill using the new process at Staffordshire County Council and will request that Cllr Jones County Council allowance is used.

The application needs to be in by 31st July and will be done after September 2026

- b. A discussion took place about the junction with Broadhurst Green and Pye Green Road and safety concerns. As part of the S106 a mini island was meant to have been installed but never was. Concern was also raised about the additional traffic due to the new garage. Cllr Jones is meeting with Highways on 22nd April 2026 and will report back
- c. Cllr Jones updated that the potholes on Stafford Lane will be addressed 11th to 15th May 2026. Cllr Samuels requested that it would be useful to have regular feedback from Highways as to the progress of reports and planned works
- d. Cllr Jones shared how useful recent dementia training he undertook at Cannock Chase District Council was

13. Finance

- a. Resolved that the quotation from DL Electrical be approved

Proposed: Cllr G Samuels. Seconded: Cllr A Pearson . 6 agreed.

- b. Resolved that the quotation from Gallagher be approved

Proposed: Cllr A Pearson. Seconded: Cllr P Jones . 6 agreed.

- c. Resolved that retrospective approval be granted for Community Support Grants awarded at the Extraordinary meeting

Proposed: Cllr A Pearson. Seconded: Cllr G Samuels. 6 agreed.

- d. Resolved that retrospective approval be granted for the website audit authorised by the Chairman due to operational necessity

Proposed: Cllr A Pearson. Seconded: Cllr G Samuels. 6 agreed.

14. Project Support Update

- a. Project Support Officer informed that the area where the trees are/were located is managed by Trustgreen who took over from the developer in 2023. Currently trying to understand their responsibility to replace missing trees. Any work would be undertaken in the autumn. Project Support Officer to report back
- b. Project Support Officer is working with Cllr G Samuels at district level to try and source S106 funds for a new bus shelter on Pye Green

Road. A request was made to Cllr P Jones to escalate at county level

Resolved that the updates be noted and further reports be brought back to Council

15. Devolution of District Councils

- a. Project Support Officer updated that Hednesford Town Council are still awaiting the asset transfer policy to come back from Cannock Chase District Council. It is in draft but still with Cannock Chase District Council legal team
- b. A short discussion took place regarding a potential motion from the West Midlands County Association of Local Councils to lobby the local MP

Resolved that the proposed motion be considered at the next Full Council meeting

16. Date of next meeting – Tuesday 19th May 2026 at 6.30pm

Meeting closed at 7:57pm

Signed:

Date: