

17th February 2025

Dear Councillor,

You are hereby summoned to attend the Town Council meeting of Hednesford Town Council to be held **on Tuesday 24th February 2026 at 630pm** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The agenda and any supporting documents are enclosed for your consideration.

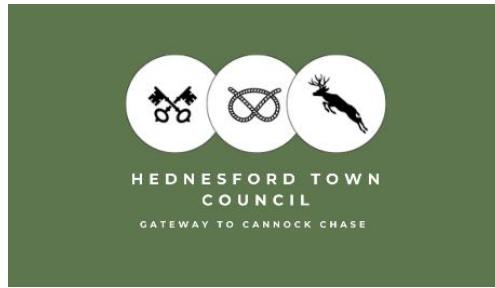
If you are unable to attend, please inform the Chair of Council or the Chief Officer.

Yours sincerely,

Lindsey Smith

Chief Officer

Hednesford Town Council
Lindsey.Smith@hednesford-tc.gov.uk



Tuesday 24th February 2026 @ 630pm

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person

1. Apologies

2. Declaration of Interest

3. Previous Minutes

To review and approve the minutes of Full Council Meeting held on 2nd December 2025

4. Public Participation (max 15 minutes)

Public are able to raise any questions, queries, or comments to Full Council.

In accordance with the Standing Orders Members of the public (4i) will raise a hand and wait to be invited to speak by the Chair (4f) each member of the public will be permitted to speak for no longer than 5 minutes (4h) a question shall not require a response at the meeting nor start a debate on the question and will be provided at a later date.

Please ensure you leave your name and contact details with the Chief Officer in order for a response to be sent

5. Verbal Update from Committee Chairs (where updates are available)

- a. Finance, Operations and Personnel (FOP) – Cllr Ron Turville
- b. Regeneration and Community – Cllr Ann Turville
- c. Pye Green Community Centre Committee – Cllr Garry Samuels
- d. Planning – Cllr Alan Pearson

6. **Community Officer – Verbal Update** – Matthew Johnson
7. **Community Support Grant**
 - a. Extraordinary meeting 930am to 1130am on 17th March 2026. Closed to members of the public
 - b. Priority to be given to organisations who have not received a Community Support Grant over those who have received one over the past 3 years – Cllr A Roden
8. **PGCC – Long Term Hirers updated Terms and Conditions** – Rachel Gentle
9. **PGCC Function Room Chairs – to be cleaned or replaced** - Cllr A Pearson
10. **Trees on land opposite Fieldhouse Road to be installed/replaced as part of S106**
-Cllr A Pearson
11. **Proposed new bus shelter** – Pye Green Road, opposite Broadway – Cllr A Pearson
12. **Cllr Surgery Promotion** – request for pull up banner – Cllr G Samuels
13. **CAB Q3- 25-26 report** – to be approved for payment release
14. **CCTV Reports**
 - a. December 2025
 - b. January 2026
15. **Finance**
 - a. Air Conditioning Renewal Quote
 - b. Replacement AED pads and Charge Stick
 - c. Zurich Insurance – retrospective approval
 - d. Authorisation to borrow from savings account until precept is paid mid/end April 2026
16. **Lone Working Policy for approval** – Chief Officer
17. **Risk Assessment Policy for approval including risk assessment and remedial actions** – Chief Officer

18. Fire Risk Assessment for approval including remedial actions – Chief Officer

19. Legionella Risk Assessment for approval including remedial actions – Chief Officer

20. Emergency Closure Procedure at PGCC for approval – Chief Officer

21. Devolution of District Councils and the potential impact upon Hednesford Town Council

a. Asset transfer request for PGCC update

22. Date of Next Meeting

Tuesday 7th April 2026 at 630pm - Pye Green Community Centre