

Lindsey Smith

From: Ritchie Sieradzki <[REDACTED]>
Sent: 17 March 2026 14:07
To: Finance
Cc: Scott Sieradzki; Lindsey Smith
Subject: Re: Website Accessibility Check

Follow Up Flag: Follow up
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Good afternoon Cheryl,

Thanks for your patience as I undertook some further research around this. I have included a brief and estimated costs below.

Accessibility Review

We would carry out an accessibility review of the website, including:

- Automated testing using tools such as WAVE and Google Lighthouse
- Manual checks of key pages (e.g. homepage, meetings pages, contact forms and typical content pages)
- Review of items such as link clarity, heading structure, keyboard navigation, colour contrast and general usability
- A short written report summarising findings and recommended actions

This review is intended to support your Assertion 10 audit by providing documented evidence of assessment and a clear action plan.

Estimated cost: 1 day (£480)

Remedial Works

Following the review, we can implement agreed improvements directly within the website, such as:

- Improving link wording and accessibility of content, including image alt text
- Adjusting contrast where appropriate
- Addressing structural or ARIA-related issues where identified

Estimated cost: We estimate initial remediation would take approximately 1-2 days, depending on findings, and would be billed in half-day increments (£240 per half day)

Please note this would not include remediation of third-party content or documents (such as PDFs), which would need to be addressed separately if required.