

4th February 2026

Dear Councillor,

You are summoned to attend the meeting of the Pye Green Community Centre Committee to take place **on Tuesday 10th February 2026 at 7pm in Meeting Room 1** at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP.

The matters for your consideration and any supporting documentation are attached for your information.

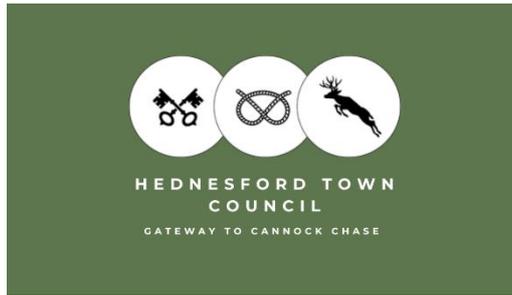
Please inform the Chair of Committee or Chief Officer if you are unable to attend.

Yours sincerely,

Lindsey Smith

Lindsey Smith
Chief Officer
Hednesford Town Council

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Hednesford Town Council
Pye Green Community Centre Committee Meeting

Tuesday 10th February 2026 at 7pm at PGCC

To be held at Pye Green Community Centre, Bradbury Lane, Hednesford
The public are invited to attend the meeting in person.

1. Apologies

2. Declarations of Interest

3. Minutes

To review and approve the minutes of the previous PGCC Committee Meeting on Tuesday 12th August 2025

4. Public Participation (max 15 mins)

Members of the public are invited to attend in person to raise any issues, concerns or comments relating to Pye Green Community Centre. If a written response is required the member of the public is to leave their name and contact details with the Proper Officer

5. Operational/Maintenance Update/issues

- a. Occupancy/Booking Overview
- b. PGCC Finance Overview
- c. Fire Doors
- d. Roof update
- e. Lights – bulbs are now obsolete – next step/action to be discussed
- f. Long Term Hirers Terms and Conditions to review
- g. Maintenance Action Plan verbal update including redecoration of Function Room
- h. Marketing – Community Poll

6. Events

- a. Valentines Disco Fundraiser – 14th February
- b. Fish and Chip Supper – 28th February

7. Motion to move to Private and Confidential Businesses

- a. Licensee Agreement

8. Date and time of next meeting

_Tuesday 14th April 2026