

SECTION 1

To be completed by all applicants

CONTACT AND ORGANISATION INFORMATION

Name of organisation / group	S.N.A.P. (Special Needs Adventure Playground) Ltd
Name of individual completing application	Samantha Scrimshaw
Position within organisation	Grant Administrator
Address and postcode of organisation	
Registered address if different to above	n/a
Company number if applicable	03259275
Charity number if applicable	1059988
Company status i.e. Charity / Not for Profit / Community Interest Company	Charity
If part of an affiliated / national organisation please state	n/a
Does your group have a constitution or set of rules? If YES please attach a copy	Yes
Does your organisation have a bank account? If YES please attach the most recent bank statement	Yes
Name of bank account signatories	Robert Heighway, Kim Punter
Years / Months operating	29 years
Number of volunteers if applicable	8
Number of members if applicable	n/a
Telephone number	
Email address	
Website	www.cannocksnap.com

SECTION 2

To be completed by all applicants.

ABOUT YOU

Tell us about your group / organisation (max 200 words)

SNAP (Special Needs Adventure Playground) is a specialist play facility based in Cannock, serving families in Cannock and the surrounding areas. We provide inclusive play and social opportunities for children, young people and adults with physical and learning disabilities, most of whom are on the autistic spectrum. Our facilities include an indoor soft play area, outdoor accessible adventure playground, cycle track, activity room and a dedicated sensory room. We run weekend, after-school, toddler and adult sessions, as well as school bookings, all led by experienced playworkers. Our aim is to provide a safe, non-judgemental environment where individuals can have fun, build confidence, develop motor and social skills and form meaningful friendships, while offering families a supportive and understanding community.

Can you give a specific example of how your group / organisation has benefited the community and residents in Hednesford? (max 200 words)

SNAP has made a significant difference to families in Hednesford and surrounding areas by providing a safe, inclusive space where children and adults with complex needs can thrive. One parent describes SNAP as "our safe place... somewhere we feel we belong." Her daughter, who has a rare genetic condition (Trisomy Nine Mosaicism), is a wheelchair user, non-verbal and has significant developmental delay. Despite multiple health challenges, SNAP is a place where "all these complications are forgotten – there is too much fun to be had."

She has attended regularly for over five years and benefits from the soft play, inclusive roundabout, zip wire with chair, giant swing and sensory room. The sensory room in particular provides calm, peaceful play when needed. The family value the understanding and encouragement from playworkers, who know her well and support both her development and her mother's wellbeing.

The parent reflects that "there would be a big piece of Annabelle's world missing without SNAP." As the only specialist playground in the area, SNAP reduces isolation, builds confidence and creates a joyful, supportive community for families who often feel excluded from mainstream facilities.

SECTION 3

To be completed by Community Grant applicants

PROJECT

Please explain your project (max 200 words)

Our project is to pay for the annual service of our sensory room and to buy new light-up sensory equipment. The sensory room is a very important part of SNAP and is used in all of our sessions by children, young people and adults with special needs and disabilities.

The annual service makes sure that all the equipment is safe, working properly and suitable for our vulnerable users. As the room is used every week, regular checks and maintenance are essential.

The new light-up equipment will add extra visual stimulation and interactive play opportunities. These resources help children who struggle with sensory processing, anxiety or communication. The sensory room gives them a calm, safe space where they can relax, regulate their emotions and build confidence before joining other activities.

By maintaining and improving the sensory room, we can continue to provide a safe and supportive environment and ensure this valuable facility remains available to those who need it most.

When will the project take place? Please note that grants cannot be awarded retrospectively

May 2026

How will your project benefit the residents and community of Hednesford? Your answer will be used to help panel members decide on your application so please be concise. Please provide number to be engaged, anticipated outcomes, expected impact

The funding for the annual sensory room service and towards new light-up sensory equipment will ensure that our sensory room remains safe, fully operational and engaging for the children, young people and adults who attend SNAP from Hednesford and the surrounding areas. We engage approximately 120–150 individual users per year across weekend sessions, after-school sessions, toddler groups, adult sessions and school bookings, with an average of 70–90 attendees per week during busy periods. The sensory room is particularly vital for individuals on the autistic spectrum and those with complex needs, providing a calm, therapeutic space that supports emotional regulation, sensory processing and communication. Anticipated outcomes include improved self-regulation, reduced anxiety, increased engagement in group activities and improved social interaction. The expected impact is enhanced well-being for service users, greater confidence and independence, and reduced isolation for families who value having a safe, specialist facility within their local community.

Please state clearly state why you believe this project or activity is required.(max 200 words)

SNAP is the only specialist adventure playground in the area dedicated to children and adults with physical and learning disabilities. Many of our users have autism, ADHD, sensory processing disorders and complex physical needs, meaning mainstream leisure facilities are often unsuitable or overwhelming. The sensory room plays a crucial role in enabling individuals to access our wider activities by providing a safe space to regulate emotions and reduce sensory overload. Regular servicing is essential to ensure equipment remains safe, compliant and effective. The addition of new light-up sensory equipment will refresh and enhance stimulation, supporting visual tracking, fine motor development and cause-and-effect learning. Without this funding, we risk deterioration of specialist equipment that is heavily relied upon by our most vulnerable users.

What are your group / volunteers contributing / gaining from this project? (max 200 words)

All sessions at SNAP are led by experienced playworkers, supported by volunteers who contribute their time, skills and enthusiasm to help deliver inclusive activities. The volunteers help with setting up activities and help to keep the environment clean and tidy. They make families feel welcome by greeting them on arrival, making drinks and refreshments and chatting to the families. Through this project, volunteers gain valuable experience in working with individuals with additional needs, developing skills in communication, safeguarding, inclusion and disability awareness. This enhances their confidence, employability and understanding of their local community. Our staff team ensures ongoing maintenance checks and responsible use of the equipment, maximising the benefit of SNAP and new resources.

If this is a new project and you want to carry it on in the future, how will you make sure it continues after the funding from the application has been used?

This is not a new project but an enhancement and essential maintenance of an established and well-used facility. To ensure continuity beyond this funding, SNAP generates income through session fees, fundraising events, small grants and community donations. We proactively seek additional funding streams and local partnerships to maintain and develop our facilities. By servicing the sensory room annually, we extend the lifespan of existing equipment, reducing the need for costly replacements in the future. New sensory resources will be incorporated into all relevant sessions, ensuring long-term value and continued benefit to our users.

SECTION 4

To be completed by all applicants.

COSTS

The maximum grant that can be awarded is **£500.00**

Please state how much grant you are applying for and clearly detail how the grant funding is to be used? (max 200 words)

£500 towards the sensory room annual service and new sensory room equipment.

Please provide an itemised breakdown of costs and detail the item / quantity / cost. Not providing this information may negatively impact the outcome of your application

£395 Sensory Room Annual Service
£105 towards Sensory room equipment (light box, infinity mirror, glow in the dark equipment)

No

Is the total cost of the project greater than the amount applied for?

Yes

No

If YES, please tell us how you plan to raise the rest of the money. Please let us know if you have applied for other funding to make up the difference.

n/a

Yes
Have you received any grants from us previously? Yes No

If YES please state the date and amount.

New activity shapes. £438.90
Annual fire and playground inspections. £390

No
Have you applied for other grants to support this project? Yes No

If YES please provide details including the name of the organisation and the level of funding you received.

n/a

Please detail fundraising efforts to date to support this project / idea including any sponsorship, crowdfunding, membership fees. (max 200 words)

SNAP carries out regular fundraising throughout the year. We charge small session fees for our weekend, after-school, toddler and adult groups, which help towards general running costs and basic equipment. We also hold fundraising events such as raffles, fairs and sponsored activities, with support from families and the local community. We apply for small grants from local funding organisations and community programmes when possible. We also receive kind donations from local businesses, supporters and families, including birthday fundraisers and sponsored challenges. These efforts help us cover day-to-day expenses, but specialist items such as sensory room servicing and new sensory equipment require extra funding. As a small charity and the only special needs adventure playground in the area, we rely on fundraising, donations and grants to maintain safe, high-quality facilities for children and adults with additional needs.

Data Protection Statement

We need the information we ask for on this form to assess your grant application.

By submitting this application, you are consenting to us sharing appropriate information on this application with employees, Councillors and Grant Panel members. This information may be used for publicity purposes if the grant is awarded.

Media consent form

I consent to being photographed/recorded by Hednesford Town Council and authorise that the photos / recordings may be used in the following ways:

- In publicity materials, including printed publications, promotional videos, and digital media including Hednesford Town Council website and social media
- In news releases sent to the media, including local press

Name (please print)
behalf)
Samantha Scrimshaw

Signature (if under 18 a guardian must sign on

Date
25/01/2026

If you'd like us to stop using an image / recording please let us know by emailing:
matthew.johnson@hednesford-tc.gov.uk or telephone **01543 424 872**

Under the 1998 Data Protection Act, your rights include:

- Your consent to the publication of your images can be withdrawn at any time
- Your images / recordings will not be used for any other purpose without your further consent
- The contact information you have provided will only be used to contact you about these images

Conditions of use

- We will not include personal e-mail, postal addresses or telephone numbers on video, our website or in printed publications and advertising
- We may use group or class images with very general labels such as 'Winners of Council grants'
- We may use the image in literature unrelated to when the picture was actually taken
- We may include your full name with the image

- We will retain your consent form for five years; however we reserve the right to store and retain the images/recordings in our archive indefinitely

Return application forms by midnight on 28th February 2026

By Post or in person to:

Community Grant Application
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP

By Email to:

Community Grants - Matt Johnson, Community Officer
matthew.johnson@hednesford-tc.gov.uk

Guidance Notes and Conditions of Funding

Hednesford Town Council awards grants to local organisations and community groups to assist them in achieving their aims and objectives

Please ensure that you read all the following prior to applying for the funding

Funding Guidance/ Terms and Conditions:

- Funding applications can only be accepted from groups or organisations who work within Hednesford and benefit the local community
- Please ensure that all questions on the form are completed in full and provide any additional documentation as needed to support your application
- Grants are for a maximum of £500.00 and awarded and agreed by full council. You may be awarded less than applied for
- The funding is available for start-up groups and organisations as well as those already operating and established (We do require a bank account in the groups/organisations name, relevant signatories and documentation relating to the constitution of the group)
- There are some things that will not be considered, including:
 - Applications from individuals
 - Activities that occur outside of Hednesford
 - Discrimination on the grounds of race, gender, age, disability, religion
 - Buying, selling or consumption of alcohol
 - Activities that support any political or religious activities
 - Profit-making / fundraising activities
- Statutory duties such as Education, Health or Social services for which the Central Government, Health Authority, District or County Council are the appropriate funder will not be considered; although local schools may apply for funding for items not considered statutory

- Groups / organisations must clearly state aims and objectives and provide a written constitution or governing documents in order to be eligible to apply for the funding
- The group/ organisation is required to have its own bank account in its own name, with two authorised signatories as named on the application form
- The group / organisation is required to submit accounts that have been independently considered by a qualified person for the previous financial year or in the case of a new group /organisation a budget and plan
- The Town Council has the right to reclaim the grant in the event of it not being used for the purpose as outlined on the application form
- Organisations receiving grant money must acknowledge the Town Council's contribution on all media/publicity work
- A representative from the organisation must to be available to attend the Annual Town Assembly on Friday 10th April 2026 to collect the grant award
- All awarded organisations must complete a project report update at 6 months and 12 months detailing the positive impact that the grant funding has had for their organisation. This will be sent to you by the Community Officer for you to complete. Failure to provide satisfactory updates within the timescales given may result in the grant being recalled by Hednesford Town Council
- If you have difficulty completing the reports please contact the Community Officer

Declaration

We have read and understood the terms and criteria of the Hednesford Town Council Community Grant Scheme.

We declare that all the information given by us is true and we understand that if any funds are not used for the purpose outlined in this application, then they are liable to be recovered by Hednesford Town Council.

We will keep full records of all receipts relating to expenditure and will provide to the Council within six weeks of completing the work outlined in this application form if requested. If the group or business is dissolved and equipment has been purchased with this grant, any such equipment remaining will be distributed within the community at the discretion of Hednesford Town Council.

Please sign below

Signatures authorising this application from your group or organisation

(two people must sign this form unless you are the sole company director).

Signature 1

Signature 1

REDACTED

REDACTED

Name (please print)

Name (please print)

R. Heighway

J. Spoons

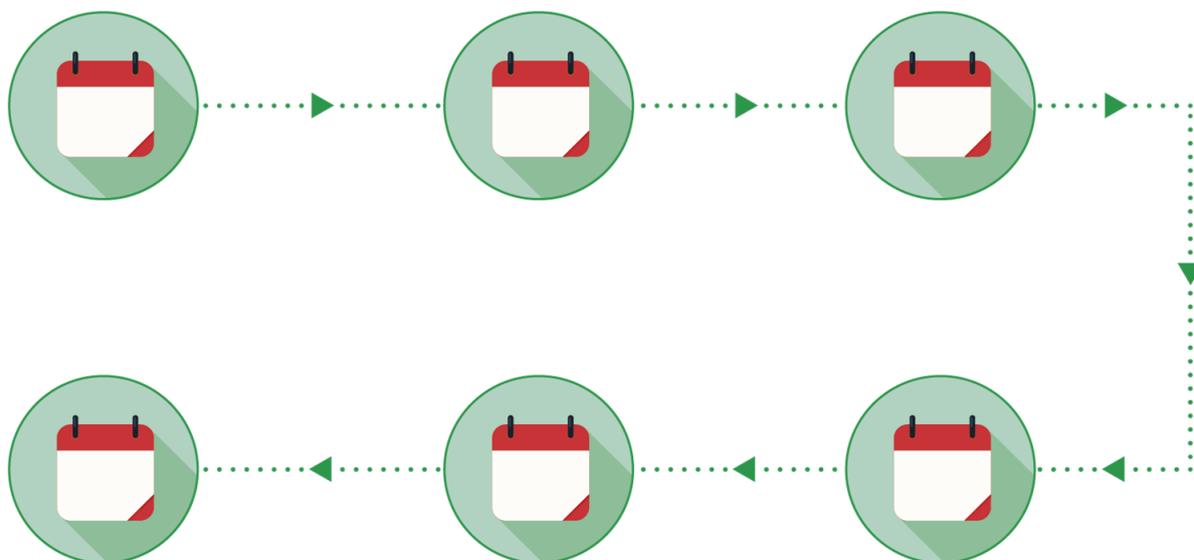
Date 12/02/2026

Date 12/02/2026

Please remember to include any supporting documents including your organisation constitution /rules or statement of your company aims/objectives, recent copy of organisation bank statement and any other supporting information that may assist your application.

Grant application timeline

Please note that we do not accept late entries or second applications from organisations in the same funding round.



Further information

If you have any questions or enquiries regarding the funding or application process, please contact Hednesford Town Council on **01543 424872** or visit www.hednesford-tc.gov.uk – projects and community - funding

Community Grants

Matt Johnson
Community Officer
matthew.johnson@hednesford-tc.gov.uk
01543 424872

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