



Hednesford Town Council

Community Support Grant Application Form 2026

SECTION 1

To be completed by all applicants

CONTACT AND ORGANISATION INFORMATION

Name of organisation / group	Songbirds in Harmony Ladies Choir
Name of individual completing application	Heather Johnson
Position within organisation	Secretary
Address and postcode of organisation	[REDACTED]
Registered address if different to above	NA
Company number if applicable	NA
Charity number if applicable	NA
Company status i.e. Charity / Not for Profit / Community Interest Company	Not for Profit
If part of an affiliated / national organisation please state	NA
Does your group have a constitution or set of rules? If YES please attach a copy	Yes
Does your organisation have a bank account? If YES please attach the most recent bank statement	Yes
Name of bank account signatories	Heather Johnson, Secretary Trish Hooper, Chair Lynne Slater, Treasurer
Years / Months operating	15 years
Number of volunteers if applicable	NA
Number of members if applicable	28
Telephone number	[REDACTED]
Email address	[REDACTED]

Website

songbirdsinharmonyuk.com

SECTION 2

To be completed by all applicants.

ABOUT YOU

Tell us about your group / organisation (max 200 words)

We are an All-Ladies Choir, based in Hednesford, Cannock who meet for weekly rehearsals every Wednesday at St Joseph's School, Hednesford.

The choir formed in 2011 and are still going strong. Our Musical Team includes Hannah Hawkeswood (Musical Director) and Piano Accompanist.

Our main Concert is in Early Summer before rounding off the year with a Christmas performance. We also do sing outs at local care homes usually around Christmas time, bringing cheer and entertainment to their residents.

We are dedicated to sharing our music with as many people in and around our community as possible. Our many memorable experiences include: The Grand Theatre, BGT Audition and reaching the final of Lichfield's Got Talent. Each performance is a special moment, and these experiences have strengthened us as a professional ladies choir.

Can you give a specific example of how your group / organisation has benefited the community and residents in Hednesford? (max 200 words)

Each year the choir selects a charity to fundraise for. This year we have chosen Burntwood & Cannock Chase First Responders. We do this by running a tombola store at the Hednesford Festival, holding raffles at our concerts, car boot sales and cash for clothes. In 2025 our chosen charity was YESS, Your Emotional Support Service, and we raised £1,977.

Previous charities have been The Katherine Allport Foundation, New Cross Hospital Heart & Lung Unit, Midland Air Ambulance and SSC Blood Bikes..

SECTION 3

To be completed by Community Grant applicants

PROJECT

Please explain your project (max 200 words)

The choir's current electric piano is 15 years old and is no longer compatible with today's sound technology. We therefore need to replace it. We also need to purchase a piano stool. Both need to be portable for ease of transportation to wherever we are performing.

When will the project take place? Please note that grants cannot be awarded retrospectively

We are performing our Summer Concert, Songbirds Festival at Fallow Forest, Cannock Chase on 6 June 2026. The new piano will be required to connect to the sound system for this outdoor event.

How will your project benefit the residents and community of Hednesford? Your answer will be used to help panel members decide on your application so please be concise. Please provide number to be engaged, anticipated outcomes, expected impact

Songbirds in Harmony plays a vital role in supporting social connection and mental wellbeing. Our membership of 28 includes women of varying ages, some of whom live alone or are widowed. The choir provides a welcoming and supportive environment that encourages friendship, confidence, and regular social engagement.

In addition to rehearsals, the choir actively contributes to the local community by performing concerts throughout the year, reaching audiences between 100 - 150 and raising funds for local charities. We also participated in the 2024 Hednesford Festival, helping to promote community spirit and local culture.

Please state clearly why you believe this project or activity is required. (max 200 words)

For the choir to be able to perform to large audiences we require a piano that can be heard through a sound system.

What are your group / volunteers contributing / gaining from this project? (max 200 words)

The choir will be contributing the remaining funds for the purchase of the piano and stool from funds held in our bank account, where members pay a monthly member fee of £22. The membership fee was increased from £20 at our January AGM, with effect from February 2026.

If this is a new project and you want to carry it on in the future, how will you make sure it continues after the funding from the application has been used?

Maintenance of the piano and stool will be funded from monthly membership fees.

SECTION 4

To be completed by all applicants.

COSTS

The maximum grant that can be awarded is **£500.00**

Please state how much grant you are applying for and clearly detail how the grant funding is to be used? (max 200 words)

£500 towards the cost of a new Digital Piano and stool.

Please provide an itemised breakdown of costs and detail the item / quantity / cost. Not providing this information may negatively impact the outcome of your application

Piano cost £589.00. Stool cost £79. Total £668 plus post & package. **SEE QUOTES ATTACHED**

Is the total cost of the project greater than the amount applied for? Yes No

If YES, please tell us how you plan to raise the rest of the money. Please let us know if you have applied for other funding to make up the difference.

From existing funds in our bank account. Please see statements attached.

Have you received any grants from us previously? Yes No

If YES please state the date and amount.

N/A

Have you applied for other grants to support this project? Yes No

If YES please provide details including the name of the organisation and the level of funding you received.

N/A

Please detail fundraising efforts to date to support this project / idea including any sponsorship, crowdfunding, membership fees. (max 200 words)

Increase in membership fees by £2 per month for all 28 members.

Data Protection Statement

We need the information we ask for on this form to assess your grant application.

By submitting this application, you are consenting to us sharing appropriate information on this application with employees, Councillors and Grant Panel members. This information may be used for publicity purposes if the grant is awarded.

Media consent form

I consent to being photographed/recorded by Hednesford Town Council and authorise that the photos / recordings may be used in the following ways:

- In publicity materials, including printed publications, promotional videos, and digital media including Hednesford Town Council website and social media
- In news releases sent to the media, including local press

Name (please print
behalf)

Signature (if under 18 a guardian must sign on

HEATHER JOHNSON



Date

21/2/2026

If you'd like us to stop using an image / recording please let us know by emailing: matthew.johnson@hednesford-tc.gov.uk or telephone **01543 424 872**

Under the 1998 Data Protection Act, your rights include:

- Your consent to the publication of your images can be withdrawn at any time
- Your images / recordings will not be used for any other purpose without your further consent
- The contact information you have provided will only be used to contact you about these images

Conditions of use

- We will not include personal e-mail, postal addresses or telephone numbers on video, our website or in printed publications and advertising
- We may use group or class images with very general labels such as 'Winners of Council grants'
- We may use the image in literature unrelated to when the picture was actually taken
- We may include your full name with the image
- We will retain your consent form for five years; however we reserve the right to store and retain the images/recordings in our archive indefinitely

Return application forms by midnight on 28th February 2026

By Post or in person to:

Community Grant Application
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP

By Email to:

Community Grants - Matt Johnson, Community Officer

Guidance Notes and Conditions of Funding

Hednesford Town Council awards grants to local organisations and community groups to assist them in achieving their aims and objectives

Please ensure that you read all the following prior to applying for the funding

Funding Guidance/ Terms and Conditions:

- Funding applications can only be accepted from groups or organisations who work within Hednesford and benefit the local community
- Please ensure that all questions on the form are completed in full and provide any additional documentation as needed to support your application
- Grants are for a maximum of £500.00 and awarded and agreed by full council. You may be awarded less than applied for
- The funding is available for start-up groups and organisations as well as those already operating and established (We do require a bank account in the groups/organisations name, relevant signatories and documentation relating to the constitution of the group)
- There are some things that will not be considered, including:
 - Applications from individuals
 - Activities that occur outside of Hednesford
 - Discrimination on the grounds of race, gender, age, disability, religion
 - Buying, selling or consumption of alcohol
 - Activities that support any political or religious activities
 - Profit-making / fundraising activities
- Statutory duties such as Education, Health or Social services for which the Central Government, Health Authority, District or County Council are the appropriate funder will not be considered; although local schools may apply for funding for items not considered statutory
- Groups / organisations must clearly state aims and objectives and provide a written constitution or governing documents in order to be eligible to apply for the funding
- The group/ organisation is required to have its own bank account in its own name, with two authorised signatories as named on the application form
- The group / organisation is required to submit accounts that have been independently considered by a qualified person for the previous financial year or in the case of a new group /organisation a budget and plan
- The Town Council has the right to reclaim the grant in the event of it not being used for the purpose as outlined on the application form
- Organisations receiving grant money must acknowledge the Town Council's contribution on all media/publicity work

- A representative from the organisation must to be available to attend the Annual Town Assembly on Friday 10th April 2026 to collect the grant award
- All awarded organisations must complete a project report update at 6 months and 12 months detailing the positive impact that the grant funding has had for their organisation. This will be sent to you by the Community Officer for you to complete. Failure to provide satisfactory updates within the timescales given may result in the grant being recalled by Hednesford Town Council
- If you have difficulty completing the reports please contact the Community Officer

Declaration

We have read and understood the terms and criteria of the Hednesford Town Council Community Grant Scheme.

We declare that all the information given by us is true and we understand that if any funds are not used for the purpose outlined in this application, then they are liable to be recovered by Hednesford Town Council.

We will keep full records of all receipts relating to expenditure and will provide to the Council within six weeks of completing the work outlined in this application form if requested. If the group or business is dissolved and equipment has been purchased with this grant, any such equipment remaining will be distributed within the community at the discretion of Hednesford Town Council.

Please sign below

Signatures authorising this application from your group or organisation

(two people must sign this form unless you are the sole company director).

Signature 1



Name (please print)

HEATHER JOHNSON

Date

21/2/2026

Signature 1



Name (please print)

TRISH HOOPER.

Date

24/2/2026

Please remember to include any supporting documents including your organisation constitution /rules or statement of your company aims/objectives, recent copy of organisation bank statement and any other supporting information that may assist your application.

Grant application timeline

Please note that we do not accept late entries or second applications from organisations in the same funding round.



Further information

If you have any questions or enquiries regarding the funding or application process, please contact Hednesford Town Council on **01543 424872** or visit www.hednesford-tc.gov.uk – projects and community - funding

Community Grants

Matt Johnson
Community Officer
matthew.johnson@hednesford-tc.gov.uk
01543 424872

Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP



Roland FP30X Digital Piano in Black



- In Stock
- FREE Delivery
- 2 Years Warranty
- FREE Data Download
- FREE Apps
- skove
- 3 Months Free Piano Lessons App
- Unbiased Advice
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feefo **Product Rating** 12 reviews

Available Colors:



Click to zoom



Part-Exchange

Deal Match

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3 payments of **£196.33** at 0% interest with Klarna [Learn more](#)
18+, T&C apply, Credit subject to status.

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Finance from as little as £14.19

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RRP ~~£787.00~~ **Saving £198.00**

£589.00

Roland FP30X Digital Piano in Black +
£589.00
Delivery will be calculated at checkout.

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Description

Specifications

Promotions

Reviews

Video

The super-popular portable piano—upgraded.

When quality counts but budget is a factor, the FP-30X is the sweet spot of Roland's FP-X series. Balancing affordability with superior performance, this slim and stylish portable piano builds on the entry-level FP-10 with an enhanced sound engine, more powerful onboard speakers, and increased polyphony. Featuring Roland's SuperNATURAL Piano technology and the same expressive 88-note PHA-4 Standard keyboard as the premium FP-60X, the FP-30X is the perfect home instrument for seasoned players. And with its easy-to-transport weight and Bluetooth connectivity for lessons and play-along audio, it's an ideal choice for any pianist who wants to develop their skills or perform at small events.

Standard Features

- SuperNATURAL Piano sound engine for rich expression, from pianissimo to fortissimo
- Includes a wide variety of onboard sounds for every musical genre, including electric pianos, organs, strings, and synthesizers
- PHA-4 Standard keyboard for authentic acoustic-style piano touch
- Powerful 22-watt stereo speaker system for room-filling sound
- Dedicated setting for optimizing the sound when placed on a desktop
- Dual headphones outputs and quiet keyboard action let you play when it suits you, without disturbing others

← Drum Thrones

Millenium DTRAB-1118 Drum Stool pneumat

★★★★☆ (1269)

Millenium



£79

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In stock

1

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Standard delivery Delivery in approx. 3-6 business days £8.90

[Shipping information](#)

4 SALES RANK in Drum Thrones

Show variations of this product



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Drum Throne

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Height adjustable from 49 to 64 cm

Double-braced

3 Legs

Pneumatic height adjustment

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3 [3-Year Thomann Warranty](#)

Available since	June 2009
Item number	225429
Sales Unit	1 piece(s)



Songbirds In Harmony
32 HOLLY LANE
GREAT WYRLEY
WALSALL
WEST MIDLANDS
WS6 6AQ

Your Account

Sort Code 30-64-44
Account Number 35338268

COMMUNITY ACCOUNT

01 January 2026 to 19 January 2026

Money In	£500.00	Balance on 01 January 2026	£3,206.48
Money Out	£1,377.36	Balance on 19 January 2026	£2,329.12

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
05 Jan 26	L SLATER SUBS - LYNNE SLATE	SO	20.00		3,226.48
06 Jan 26	PAYPAL PAYMENT 567J222A9ZFD8	DD		7.00	3,219.48
06 Jan 26	PAYPAL PAYMENT 567J222A9ZFD8	DD		9.99	3,209.49
06 Jan 26	YOUR EMOTIONAL SUP 200000001690652387 CHARITY	FPO		1,145.27	2,064.22
12 Jan 26	M MOORE MERYL MOORE	SO	20.00		2,084.22
12 Jan 26	ORGILL R G & G E MEMBERSHIP FEES	FPI	20.00		2,104.22
13 Jan 26	ANN LANGSTON PAYMENT YBBPI1809424233976 050357	FPI	20.00		2,124.22
14 Jan 26	JACK GILLESPIE LISA GILLESPIE	FPI	20.00		2,144.22
14 Jan 26	BOWLES S&A ALLISON BOWLES 0333994354323103SO	FPI	20.00		2,164.22
15 Jan 26	E LEYSHON LIZ LEYSHON	SO	20.00		2,184.22
15 Jan 26	E WALDRON EMILY W- FEES	SO	20.00		2,204.22
15 Jan 26	P HOOPER MONTHLY SUBS	SO	20.00		2,224.22
15 Jan 26	C WATKINS COCO WATKINS	SO	20.00		2,244.22
15 Jan 26	A MALONE ANGELA MALONE	SO	20.00		2,264.22
15 Jan 26	J SEAL MRS JANE SEAL	SO	20.00		2,284.22
15 Jan 26	SPINDLER SL SONGBIRDS RP4652486998306400 208100	FPI	20.00		2,304.22

(Continued on next page)

COMMUNITY ACCOUNT

Sort Code 30-64-44
Account Number 35338268

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
15 Jan 26	MRS INGRAM DELLA INGRAM SUBS 000000000131232994	FPI	20.00		2,324.22
15 Jan 26	MS BRAY-COTTON VICKY BRAY-COTTON	FPI	20.00		2,344.22
15 Jan 26	LONG KA KERRYLONG RP4652687394948400 208513	FPI	20.00		2,364.22
15 Jan 26	SMALLMAN N&K SONGBIRDS 1847444454324104SO 401610	FPI	20.00		2,384.22
15 Jan 26	DARBY J E J DARBY 4357860454324108SO 402818	FPI	20.00		2,404.22
15 Jan 26	JOHNSON AN/H HEATHER JOHNSON	FPI	20.00		2,424.22
15 Jan 26	BILSON MA&AK ALISON BILSON 6824510554324103SO	FPI	20.00		2,444.22
15 Jan 26	MOORSE R F & J JENNY MOORSE 63023429755089000N	FPI	20.00		2,464.22
15 Jan 26	IRENE WALKER ANNE WALKER SUBS	FPI	20.00		2,484.22
15 Jan 26	MARGARET CALLAGHAN M CALLAGHAN SUBS	FPI	20.00		2,504.22
15 Jan 26	CHANEY M G /CUR MARIE CHANEY 19023427163628000N	FPI	20.00		2,524.22
16 Jan 26	ROBERTS CHRISTOPHE SALLY ROBERTS FEES	FPI	20.00		2,544.22
16 Jan 26	PAYPAL PAYMENT 567J222A9ZFD8	DD		215.10	2,329.12

Transaction types

BGC Bank Giro Credit	BP Bill Payments	CHG Charge	CHQ Cheque
COR Correction	CPT Cashpoint	DD Direct Debit	DEB Debit Card
DEP Deposit	FEE Fixed Service	FPI Faster Payment In	FPO Faster Payment Out
MPI Mobile Payment In	MPO Mobile Payment Out	PAY Payment	SO Standing Order
TFR Transfer			

Songbirds In Harmony
 32 HOLLY LANE
 GREAT WYRLEY
 WALSALL
 WEST MIDLANDS
 WS6 6AQ

Your Account

Sort Code 30-64-44
 Account Number 35338268

COMMUNITY ACCOUNT

01 December 2025 to 31 December 2025

Money In	£1,366.00	Balance on 01 December 2025	£3,155.95
Money Out	£1,309.47	Balance on 31 December 2025	£3,206.48

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
01 Dec 25	E WALDRON EMILY MUSIC 400000001678007002 111324	FPI	6.00		3,155.95
01 Dec 25	ELIZABETH LEYSHON 400000001678075288 REFUND	FPO		15.00	3,140.95
02 Dec 25	MAKING MUSIC 500000001675291656	FPO		250.00	2,890.95
03 Dec 25	PAYPAL PAYMENT 567J222A9ZFD8	DD		7.00	2,883.95
03 Dec 25	PAYPAL PAYMENT 567J222A9ZFD8	DD		9.99	2,873.96
04 Dec 25	L SLATER SUBS - LYNNE SLATE	SO	20.00		2,893.96
04 Dec 25	HEDNESFORD TOWN CO LL.0512.2025	FPI	135.00		3,028.96
04 Dec 25	LYNNE SLATER 300000001679891297 XMAS	FPO		48.00	2,980.96
05 Dec 25	D J TREHARNE 500000001676898754 SINGOUT	FPO		60.00	2,920.96
05 Dec 25	HANNAH HAWKESWOOD 300000001680297140 SINGOUT	FPO		75.00	2,845.96
08 Dec 25	D J TREHARNE 500000001678561797 SINGOUT	FPO		60.00	2,785.96
08 Dec 25	HANNAH HAWKESWOOD 100000001669402231 SINGOUT	FPO		75.00	2,710.96
10 Dec 25	M MOORE MERYL MOORE	SO	20.00		2,730.96
11 Dec 25	D J TREHARNE 500000001680292606 SINGOUT	FPO		60.00	2,670.96
11 Dec 25	HANNAH HAWKESWOOD 500000001680293250 SINGOUT	FPO		75.00	2,595.96
11 Dec 25	LICHFIELD METHODIS 100000001671134562 EQUIP	FPO		20.00	2,575.96

(Continued on next page)

COMMUNITY ACCOUNT

Sort Code 30-64-44
Account Number 35338268

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
11 Dec 25	LOYD 3 MARKET PLAC	CSH	80.00		2,655.96
12 Dec 25	ORGILL R G & G E MEMBERSHIP FEES	FPI	20.00		2,675.96
12 Dec 25	HANNAH HAWKESWOOD 400000001685704417	FPO		80.00	2,595.96
12 Dec 25	RCA OF BHAM PARISH 100000001672225993 ROOM	FPO		68.00	2,527.96
15 Dec 25	J SEAL MRS JANE SEAL	SO	20.00		2,547.96
15 Dec 25	E LEYSHON LIZ LEYSHON	SO	20.00		2,567.96
15 Dec 25	E WALDRON EMILY W- FEES	SO	20.00		2,587.96
15 Dec 25	P HOOPER MONTHLY SUBS	SO	20.00		2,607.96
15 Dec 25	C WATKINS COCO WATKINS	SO	20.00		2,627.96
15 Dec 25	A MALONE ANGELA MALONE	SO	20.00		2,647.96
15 Dec 25	YVONNE BUCKLAND Y BUCKLAND	FPI	20.00		2,667.96
15 Dec 25	JACK GILLESPIE LISA GILLESPIE	FPI	20.00		2,687.96
15 Dec 25	MS BRAY-COTTON VICKY BRAY-COTTON	FPI	20.00		2,707.96
15 Dec 25	IRENE WALKER ANNE WALKER SUBS	FPI	20.00		2,727.96
15 Dec 25	SPINDLER SL SONGBIRDS RP4652486978659100 208100	FPI	20.00		2,747.96
15 Dec 25	LONG KA KERRYLONG RP4652687375585800 208513	FPI	20.00		2,767.96
15 Dec 25	MARGARET CALLAGHAN M CALLAGHAN SUBS	FPI	20.00		2,787.96
15 Dec 25	CHANEY M G /CUR MARIE CHANEY 23013547544169000N	FPI	20.00		2,807.96
15 Dec 25	SMALLMAN N&K SONGBIRDS 8783962454324104SO 401610	FPI	20.00		2,827.96
15 Dec 25	MOORSE R F & J JENNY MOORSE 48013438707609000N	FPI	20.00		2,847.96
15 Dec 25	DARBY J E J DARBY 1425381354324108SO 402818	FPI	20.00		2,867.96
15 Dec 25	JOHNSON AN/H HEATHER JOHNSON	FPI	20.00		2,887.96

(Continued on next page)



Songbirds in Harmony

The Constitution made on 20 October 2011

1. Name

The name of the Society shall be Songbirds in Harmony, hereinafter referred to as the Society.

2. Objectives

The objectives of the society shall be:

- I. To advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals;
- II. To further such charitable purpose or purposes as the trustees in their absolute discretion shall think fit but in particular through the making of grants and donations.

3. Membership

Membership of the society shall be open to any person interested in furthering the objectives of the society, and who has paid the annual subscription at the appropriate rate or rates as shall be determined by the Committee, all subscriptions being payable in advance.

Every member shall have one vote.

The Committee has the power to terminate the membership of any individual, provided that the decision of the Committee (with the exception of (i) the individual concerned, if a member of the Committee and (ii) any member of the Committee making or connected with the complaint against the individual) is unanimous both as to the termination and as to there being good reason for it, and provided that the individual concerned shall have the right to be heard by the Committee, accompanied by a friend if desired, before a final decision is made.

4. Officers and Committee

The management of the Society shall be in the hands of a Committee consisting of the following Officers:

Chairperson, Musical Director, Treasurer, Secretary, Charity and Welfare Officer and no more than 1 other member: The officers and the other Committee Member(s) shall be elected by and out of the Society's members at the Annual General Meeting; they shall hold office for a minimum of three years, and be eligible to be re-elected until the next Annual General Meeting following this period. The Committee are the Charity Trustees.



5. Management

All the arrangements for the concerts and other events and the control of finance shall be in the hands of the Committee.

6. Powers

In furtherance of the objectives but not otherwise the Committee may exercise the following powers:

- I. Power to raise funds and to invite contributions provided that in raising funds the Committee shall not undertake any substantial permanent trading activities and shall conform to any relevant requirements of the law;
- II. Power to buy, take on lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use;
- III. Power subject to any consents required by law to borrow money and to charge all or part of the property of the Society with repayment of the money so borrowed;
- IV. Power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objectives or of similar charitable purposes and to exchange information and advice with them;
- V. Power to establish or support any charitable trusts, associations or institutions formed for all or any of the objectives.
- VI. Power to appoint and constitute such advisory committees as the Committee may think fit;
- VII. Power to do all such other lawful things as are necessary for the achievement of the objects.

7. Meetings and Proceedings of the Committee

- I. The committee shall hold at least 2 ordinary meetings each year. A special meeting may be called at any time by the Chairperson, or by any 2 members of the Committee, upon not less than 4 days' notice being given to the other members of the Committee of the matters to be discussed, but if the matter includes the appointment of a co-opted member then not less than 21 days' notice must be given.
- II. The Chairperson shall act as Chairperson at meetings of the Committee. If the Chairperson is absent from any meeting, the members of the Committee present shall choose one of their number to be Chairperson before any other business is transacted.
- III. There shall be a quorum when at least one third of the number of members of the Committee for the time-being, or three members of the Committee (whichever is the greater), are present at a meeting.
- IV. Every matter shall be determined by a majority of votes of the members of the Committee present and voting on the question, but in the case of equality of votes, the Chairperson of the meeting shall have a second or 'casting' vote.
- V. The Committee shall keep minutes of the proceedings at meetings of the Committee and any sub-committee, and shall ensure that these are stored safely, and that they are available for inspection as required.



- VI. The Committee may from time to time make and alter rules for the conduct of their business, the summoning and conduct of their meetings, and the custody of documents. No rule may be made which is inconsistent with this constitution.
- VII. The Committee may appoint one or more sub-committees, consisting of three or more members of the Committee, for the purpose of making any enquiry or supervising or performing any function or duty which, in the opinion of the Committee, would be more conveniently undertaken or carried out by a sub-committee; provided that all acts and proceedings of any such sub-committee shall be fully and promptly reported to the Committee.

8. Equal Opportunities

No individual shall be excluded from membership of the Society or de-barred from any official capacity on the Committee on the grounds of race, colour, age, religion, or sexual orientation, disability or political affiliation.

9. Finance

The Financial year shall end on 31 December each year.

A banking account shall be opened in the name of the Society and cheques shall be signed by any 2 of the Trustees.

The Society shall receive donations, grants in aid and financial guarantees. Tickets for any or all of its concerts and other events shall be offered for sale to the public. The income and property of the Society whencesoever derived shall be applied solely towards promoting the objects of the Society as set forth above and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Society except in payment of legitimate expenses incurred on behalf of the Society.

10. Annual General Meeting

Within 3 months of the end of each financial year the members shall be summoned to an Annual General Meeting of which at least 21 days' notice in writing shall be given to all members.

The Committee shall present to each AGM the report and accounts of the Society for the preceding year.

Nominations for election to the Committee must be made by members of the society in writing and must be in the hands of the Treasurer/Secretary of the Committee at least 14 days before the AGM.

Should nominations exceed vacancies, an election shall be held.



11. Special (extraordinary) General Meeting

A Special General Meeting (also known as an Extraordinary General Meeting), of which at least 21 days' notice in writing must be given to members, may be called for by the Committee or upon written request to the Secretary signed by at least 3 members of the Society. The notice must state the business to be discussed.

12. Procedure at General Meetings

The Secretary or other person specially appointed by the Committee shall keep a full record of proceedings at every general meeting of the Charity.

There shall be a quorum when at least 3 members are present at any general meeting.

13. Accounts

The financial accounts shall be audited or examined to the extent required by legislation or, if there is no such requirement, scrutinized by a person who is independent of the Committee and then submitted to the members at the Annual General Meeting.

14. Alterations to the Constitution

The Constitution may be altered by a two-thirds majority of the members present and voting at any General Meeting, provided that 14 days' notice of the proposed alteration has been sent to all members and provided that nothing herein contained shall authorise any amendment which shall have the effect of the Society ceasing to be a Charity.

No amendments may be made to:

- Clause 1 (the name of the Charity),
- Clause 2 (the objectives),
- Clause 9 iv) (distribution of assets), or
- Clause 15 (dissolution), without the prior written consent of the Charity Commission.

The Committee shall send the Charity Commission a copy of any amendment made under this clause.

15. Dissolution

In the event of the Society being wound up, any assets remaining upon dissolution after the payment of proper debts and liabilities shall be transferred to a charitable institution or institutions having similar objectives to those of the Society.

