

Hednesford Town Council

Community Support Grant Application Form 2026
20262025

SECTION 1

To be completed by all applicants

CONTACT AND ORGANISATION INFORMATION

Name of organisation / group	St Peter's Primary Academy
Name of individual completing application	Natasha Sumner
Position within organisation	
Address and postcode of organisation	[REDACTED]
Registered address if different to above	
Company number if applicable	09440033
Charity number if applicable	N/A
Company status i.e. Charity / Not for Profit / Community Interest Company	Primary Education
If part of an affiliated / national organisation please state	Future Generation Trust
Does your group have a constitution or set of rules? If YES please attach a copy	N/A
Does your organisation have a bank account? If YES please attach the most recent bank statement	Yes
Name of bank account signatories	Julie Burns & Jo Whitmore
Years / Months operating	10 Years 10 Months
Number of volunteers if applicable	N/A
Number of members if applicable	N/A
Telephone number	[REDACTED]

Email address	
Website	

SECTION 2

To be completed by all applicants.

ABOUT YOU

Tell us about your group / organisation (max 200 words)

St Peter's Primary Academy is a local primary school serving children and families in Hednesford. The school is committed to providing a safe, inclusive and nurturing environment where children are supported to develop academically, socially and emotionally.

Alongside delivering the statutory curriculum, the school places strong value on enrichment opportunities that support pupils' wider wellbeing, confidence and readiness to learn. St Peter's works closely with families, local organisations and community partners to ensure children are supported holistically and barriers to learning are reduced wherever possible.

The school recognises the importance of early, preventative support and seeks to provide additional non-statutory opportunities that enhance pupils' experiences and help them develop positive habits for life. All initiatives are designed to complement, not replace, statutory education provision and are shaped around the needs of the local community.

Can you give a specific example of how your group / organisation has benefited the community and residents in Hednesford? (max 200 words)

St Peter's Primary Academy plays an active role within the Hednesford community by supporting children and families beyond the classroom. The school regularly identifies opportunities to provide additional enrichment activities that help pupils build confidence, resilience and positive relationships, particularly for those who may face challenges outside of school.

By offering targeted small-group support, family engagement initiatives and access to community-based programmes, the school helps ensure pupils are ready to learn and feel

supported both in and out of school. These approaches contribute to calmer classrooms, improved attendance and stronger links between school and home.

The benefits extend beyond individual pupils, positively impacting families and the wider community by promoting emotional awareness, positive behaviour and a supportive school culture. St Peter's continues to work proactively with local partners to enhance opportunities for children in Hednesford and ensure all pupils have the chance to flourish.

SECTION 3

To be completed by Community Grant applicants

PROJECT

Please explain your project (max 200 words)

St Peter's Primary Academy is seeking funding to deliver a wellbeing enrichment programme for a small group of pupils who would benefit from additional emotional support beyond the core curriculum.

The project will provide 8 MiniMe Mindfulness® sessions for 10 pupils, teaching mindfulness and positive mindset techniques in a fun and innovative way. These sessions help children build confidence, emotional awareness, resilience, and self-regulation.

This programme is non-statutory, offering enrichment that complements the school's existing pastoral approach. It provides early, preventative support that is not covered through statutory education, health, or social care channels.

Each child will receive a reflective journal to reinforce learning and encourage self-reflection between sessions. By focusing on skill-building, prevention, and positive habits, the project supports pupils' emotional and social wellbeing, helping them flourish both in school and at home.

To extend the impact beyond the classroom, parents and teachers of participating pupils will also be given free 30-day access to *Boss Your Morning*, a mindset and wellbeing programme that supports adults with daily habits and positive routines. This ensures children receive consistent support both at school and at home.

See www.minimemindfulness.co.uk for further details regarding the company set to deliver the extra enrichment opportunity.

When will the project take place? Please note that grants cannot be awarded retrospectively

The project will take place during the next school term following confirmation of funding. Sessions will be delivered weekly over an agreed 8-week period within the school day.

How will your project benefit the residents and community of Hednesford? Your answer will be used to help panel members decide on your application so please be concise. Please provide number to be engaged, anticipated outcomes, expected impact

Number engaged:

- 10 pupils directly
- Approximately 15 parents and teachers through additional programme access

Anticipated outcomes:

- Improved emotional awareness, confidence and self-regulation for pupils
- Increased consistency of support between school and home
- Improved adult wellbeing and capacity to model positive behaviours

Expected impact:

By supporting both children and the adults around them, the project contributes to calmer classrooms, stronger family-school relationships and improved wellbeing across the Hednesford community.

Please state clearly why you believe this project or activity is required. (max 200 words)

Schools are seeing increasing levels of emotional pressure among pupils, yet access to statutory services is limited and often reserved for higher-level need. This creates a gap for children who would benefit from early, preventative support but do not meet thresholds for statutory provision.

This project addresses that gap by offering a non-statutory wellbeing intervention that builds practical life skills before issues escalate. It does not replace education, health or social services, but instead provides added value through enrichment and early support.

By equipping children with positive mindset and mindfulness techniques, the project helps them better manage emotions, relationships and learning demands, supporting both individual wellbeing and the wider school environment.

Including parents and teachers through access to *Boss Your Morning* is vital, as children are strongly influenced by the adults around them. When adults feel supported and equipped with positive mindset tools, they are better able to reinforce learning and model healthy behaviours. This joined-up approach maximises impact and sustainability.

What are your group / volunteers contributing / gaining from this project? (max 200 words)

The school will contribute staff time to identify pupils, support session scheduling and reinforce learning informally within the classroom. Teachers involved will gain access to practical wellbeing tools through *Boss Your Morning*, supporting their own wellbeing and professional resilience.

Staff will gain increased confidence and understanding of practical wellbeing tools that can be used to support pupils day-to-day. The project strengthens the school's preventative approach to wellbeing without adding to statutory responsibilities or workload pressures.

If this is a new project and you want to carry it on in the future, how will you make sure it continues after the funding from the application has been used?

Following the programme, the school will evaluate impact and consider how this type of non-statutory wellbeing support could be sustained through future school budgets, partnerships or additional grant funding if appropriate.

SECTION 4

To be completed by all applicants.

COSTS

The maximum grant that can be awarded is **£500.00**

Please state how much grant you are applying for and clearly detail how the grant funding is to be used? (max 200 words)

We are applying for the full £500 grant to fund a non-statutory wellbeing enrichment programme for pupils at St Peter's Primary Academy.

The funding will be used to cover the delivery of 8 small-group sessions and the provision of individual reflective journals for each child. These costs are not covered by statutory education, health or social care funding and would not otherwise be accessible to the school without grant support.

As added value, parents and teachers of participating pupils will also receive free 30-day access to *Boss Your Morning*, a mindset and wellbeing programme that would normally cost £21 per person per month. Approximately 15 adults will benefit from this access at no additional cost to the grant.

The funding ensures equal access for all pupils and extends impact beyond the classroom into homes and the wider school community.

Please provide an itemised breakdown of costs and detail the item / quantity / cost. Not providing this information may negatively impact the outcome of your application

- MiniMe Mindfulness® group sessions:
8 x 45 minute sessions for 10 pupils @ £50 = **£400**
- Reflective journals for pupils:
10 journals @ £10 = **£100**
- 30 days free of Boss Your Morning App for parents and teachers of the pupils x 15 adults - **£315 value but cost £0**

Total value: £815

Total cost after discount: £500

Total grant requested: £500

This funding enables a £500 grant to deliver a multi-layered wellbeing project supporting pupils, families and staff, maximising reach, value and long-term community impact.

Is the total cost of the project greater than the amount applied for? No

If YES, please tell us how you plan to raise the rest of the money. Please let us know if you have applied for other funding to make up the difference.

N/A

Have you received any grants from us previously? Yes No

If YES please state the date and amount.

N/A

Have you applied for other grants to support this project? Yes No

If YES please provide details including the name of the organisation and the level of funding you received.

N/A

Please detail fundraising efforts to date to support this project / idea including any sponsorship, crowdfunding, membership fees. (max 200 words)

N/A

Data Protection Statement

We need the information we ask for on this form to assess your grant application.

By submitting this application, you are consenting to us sharing appropriate information on this application with employees, Councillors and Grant Panel members. This information may be used for publicity purposes if the grant is awarded.

Media consent form

I consent to being photographed/recorded by Hednesford Town Council and authorise that the photos / recordings may be used in the following ways:

- In publicity materials, including printed publications, promotional videos, and digital media including Hednesford Town Council website and social media
- In news releases sent to the media, including local press

Name (please print
behalf)

Natasha Sumner

Signature (if under 18 a guardian must sign on
behalf)

N.Sumner

Date

3.3.2026

If you'd like us to stop using an image / recording please let us know by emailing:
matthew.johnson@hednesford-tc.gov.uk or telephone **01543 424 872**

Under the 1998 Data Protection Act, your rights include:

- Your consent to the publication of your images can be withdrawn at any time
- Your images / recordings will not be used for any other purpose without your further consent
- The contact information you have provided will only be used to contact you about these images

Conditions of use

- We will not include personal e-mail, postal addresses or telephone numbers on video, our website or in printed publications and advertising
- We may use group or class images with very general labels such as 'Winners of Council grants'
- We may use the image in literature unrelated to when the picture was actually taken

- We may include your full name with the image
- We will retain your consent form for five years; however we reserve the right to store and retain the images/recordings in our archive indefinitely

Return application forms by midnight on 28th February 2026

By Post or in person to:

Community Grant Application
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP

By Email to:

Community Grants - Matt Johnson, Community Officer
matthew.johnson@hednesford-tc.gov.uk

Guidance Notes and Conditions of Funding

Hednesford Town Council awards grants to local organisations and community groups to assist them in achieving their aims and objectives

Please ensure that you read all the following prior to applying for the funding

Funding Guidance/ Terms and Conditions:

- Funding applications can only be accepted from groups or organisations who work within Hednesford and benefit the local community
- Please ensure that all questions on the form are completed in full and provide any additional documentation as needed to support your application
- Grants are for a maximum of £500.00 and awarded and agreed by full council. You may be awarded less than applied for
- The funding is available for start-up groups and organisations as well as those already operating and established (We do require a bank account in the groups/organisations name, relevant signatories and documentation relating to the constitution of the group)
- There are some things that will not be considered, including:

- Applications from individuals
- Activities that occur outside of Hednesford
- Discrimination on the grounds of race, gender, age, disability, religion
- Buying, selling or consumption of alcohol
- Activities that support any political or religious activities
- Profit-making / fundraising activities
- Statutory duties such as Education, Health or Social services for which the Central Government, Health Authority, District or County Council are the appropriate funder will not be considered; although local schools may apply for funding for items not considered statutory
- Groups / organisations must clearly state aims and objectives and provide a written constitution or governing documents in order to be eligible to apply for the funding
- The group/ organisation is required to have its own bank account in its own name, with two authorised signatories as named on the application form
- The group / organisation is required to submit accounts that have been independently considered by a qualified person for the previous financial year or in the case of a new group /organisation a budget and plan
- The Town Council has the right to reclaim the grant in the event of it not being used for the purpose as outlined on the application form
- Organisations receiving grant money must acknowledge the Town Council's contribution on all media/publicity work
- A representative from the organisation must to be available to attend the Annual Town Assembly on Friday 10th April 2026 to collect the grant award
- All awarded organisations must complete a project report update at 6 months and 12 months detailing the positive impact that the grant funding has had for their organisation. This will be sent to you by the Community Officer for you to complete. Failure to provide satisfactory updates within the timescales given may result in the grant being recalled by Hednesford Town Council
- If you have difficulty completing the reports please contact the Community Officer

Declaration

We have read and understood the terms and criteria of the Hednesford Town Council Community Grant Scheme.

We declare that all the information given by us is true and we understand that if any funds are not used for the purpose outlined in this application, then they are liable to be recovered by Hednesford Town Council.

We will keep full records of all receipts relating to expenditure and will provide to the Council within six weeks of completing the work outlined in this application form if requested. If the group or business is dissolved and equipment has been purchased with this grant, any such equipment remaining will be distributed within the community at the discretion of Hednesford Town Council.

Please sign below

Signatures authorising this application from your group or organisation

(two people must sign this form unless you are the sole company director).

Signature 1

Genevieve
Saunders

Signature 1

N.Sumner

Name (please print)

Genevieve
Saunders

Name (please print)

N.Sumner

Date

3.2.26

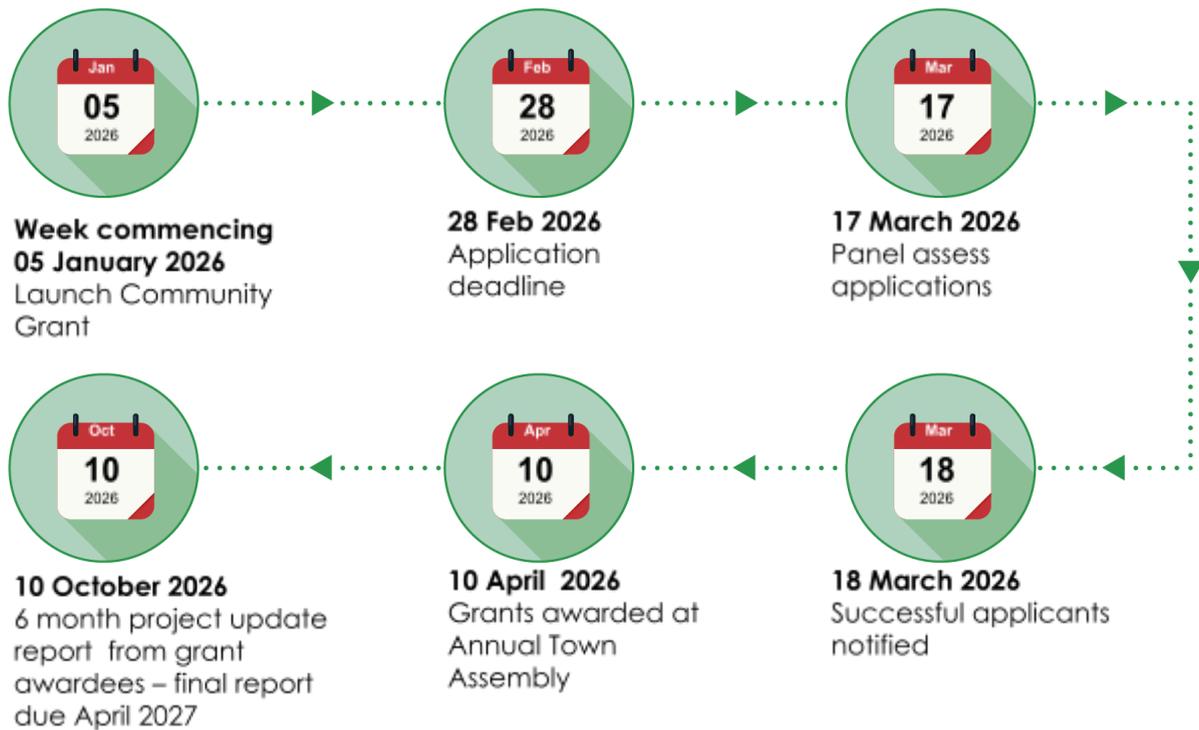
Date

3.3.2026

Please remember to include any supporting documents including your organisation constitution /rules or statement of your company aims/objectives, recent copy of organisation bank statement and any other supporting information that may assist your application.

Grant application timeline

Please note that we do not accept late entries or second applications from organisations in the same funding round.



Further information

If you have any questions or enquiries regarding the funding or application process, please contact Hednesford Town Council on **01543 424872** or visit www.hednesford-tc.gov.uk – projects and community - funding

Community Grants

Matt Johnson
Community Officer
matthew.johnson@hednesford-tc.gov.uk
01543 424872

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