



Hednesford Town Council

Community Support Grant Application Form 2026

SECTION 1

To be completed by all applicants

CONTACT AND ORGANISATION INFORMATION

Name of organisation / group	The Salvation Army – Hednesford Corps
Name of individual completing application	David Cox
Position within organisation	Community Mission Facilitator
Address and postcode of organisation	[REDACTED]
Registered address if different to above	The Salvation Army 1 CHAMPION PARK LONDON SE5 8FJ
Company number if applicable	00259322
Charity number if applicable	214779
Company status i.e. Charity / Not for Profit / Community Interest Company	Charity
If part of an affiliated / national organisation please state	The Salvation Army UK and Ireland
Does your group have a constitution or set of rules? If YES please attach a copy	Yes
Does your organisation have a bank account? If YES please attach the most recent bank statement	Yes
Name of bank account signatories	Major Gary Chatburn
Years / Months operating	160 years in UK
Number of volunteers if applicable	Over 30 (in Hednesford only)
Number of members if applicable	NA
Telephone number	[REDACTED]
Email address	Hednesford@salvationarmy.org.uk

Website

<https://www.salvationarmy.org.uk>

SECTION 2

To be completed by all applicants.

ABOUT YOU

Tell us about your group / organisation (max 200 words)

The Salvation Army is a worldwide Christian church and registered charity, which has been fighting against social inequality and transforming lives for over 150 years. The Salvation Army expresses its faith through charitable action by working at the heart of communities across the UK and Ireland. We have 650 churches and community centres where we offer friendship, practical help and support to some of the most disadvantaged people in our communities. Motivated by our Christian faith we offer practical support and services to all who need them, regardless of ethnicity, religion, gender or sexual orientation. Our work includes:

- Homelessness
- Modern slavery
- Poverty
- Addiction
- Campaigning and social policy
- Older people
- Community - debt advice, unemployment, isolation

At Hednesford Corps we specifically run weekly Mums and toddler groups, young people's social clubs, over 60's groups, a foodbank, local resident support, Christmas new gifts for children collection and distribution and pre-loved school uniform projects. We have assisted over 1000 families and individuals locally in the Hednesford area over the past 12 months

Can you give a specific example of how your group / organisation has benefited the community and residents in Hednesford? (max 200 words)

Since Covid the Salvation Army at Hednesford has run a Community Café and Food Distribution programme to support disadvantaged individuals and families from the local Hednesford community. The café provides hot food and drinks, on a pay as you feel basis and distributes surplus food from several local supermarkets and food retail outlets. The service run 4 afternoons each week and currently supports an average of 40 people each day with over 100 different individuals and families using the service each week.

SECTION 3

To be completed by Community Grant applicants

PROJECT

Please explain your project (max 200 words)

In order to continue to support and provide the Community Café and Food Table service and ensure we can meet the growing demand there is an increasing need to store and then provide frozen meals and food as part of the community table facility. This will be in addition to the daily fresh and bakery produce collected which can vary significantly in quantity and type of food each day. We also have the opportunity of collecting increased volume of food, and hence provide support to increasing numbers.

The Salvation Army Hednesford Corps requires additional commercial freezer capacity, which meets the requirements of the supermarkets who provide the surplus food. The additional commercial freezer capacity will enable us to store and collect food on the daily supermarket collections and balance the varying quantities of surplus food each day to ensure we can also balance the variations in numbers of the community attending and requiring support day to day..

When will the project take place? Please note that grants cannot be awarded retrospectively

The project is ongoing, but as soon as we have the additional commercial freezer capacity in place we can then reduce any daily food waste from the supermarket surplus and ensure we can continue to support the increasing daily numbers of the local community who are using the service.

How will your project benefit the residents and community of Hednesford? Your answer will be used to help panel members decide on your application so please be concise. Please provide number to be engaged, anticipated outcomes, expected impact

The project has already proved successful in providing those in Hednesford to help support them through homelessness, financial hardship and provide a warm safe space for them to be given signposting and support to other support services. The addition freezer capacity will help to support an additional 40-50 individuals / families each week

Please state clearly state why you believe this project or activity is required.(max 200 words)

We know from the attendance of the daily café / community table that this service has helped many individuals and families in the local community. We have seen a steady increase in both the numbers attending and the requirement for food not only served on the premises but for people to help feed themselves and their families

What are your group / volunteers contributing / gaining from this project? (max 200 words)

The community café already has 15 volunteers supporting both the daily collections of surplus food and to run the café and food table services each day. We would anticipate being able to provide additional volunteering opportunities. Our current volunteers include individuals who are struggling to gain experience to help with their job search and individuals who are finding their way back into society after homelessness or prison. The facility to provide support to increasing numbers means that other Salvation Army support and signposting to other services can be provided to an increasing number of people. We are running a pilot project of Employment+ support at the Cannock Corps, which helps individuals have assisted computer accessibility for employment opportunities and support with other applications and accessing the correct benefits and support available. We would plan to roll this out to Hednesford.

If this is a new project and you want to carry it on in the future, how will you make sure it continues after the funding from the application has been used?

Ongoing project already funded and supported – the grant is for additional freezer capacity to meet the increasing demand.

SECTION 4

To be completed by all applicants.

COSTS

The maximum grant that can be awarded is **£500.00**

Please state how much grant you are applying for and clearly detail how the grant funding is to be used? (max 200 words)

£500 application. To purchase an additional 400 Litre capacity commercial specification freezer. The cost above the £500 grant would be met through Salvation Army Community funds.

Please provide an itemised breakdown of costs and detail the item / quantity / cost. Not providing this information may negatively impact the outcome of your application

Polar Refrigeration C-Series 210W Upright Freezer 365 Litre, Stainless Steel, -25°C to -10°C,
1855(H) x 600(W) x 600(D)mm, Energy Rating B, 6 Shelves, Reversible Lockable Door, CD083
£899.48

Is the total cost of the project greater than the amount applied for? Yes No

If YES, please tell us how you plan to raise the rest of the money. Please let us know if you have applied for other funding to make up the difference.

The balance of the cost would be provided from The Hednesford Salvation Army Community Budget which is partially funded through local donations and from National Charity fundraising.

Have you received any grants from us previously? Yes No

If YES please state the date and amount.

NA

Have you applied for other grants to support this project? Yes No

If YES please provide details including the name of the organisation and the level of funding you received.

NA

Please detail fundraising efforts to date to support this project / idea including any sponsorship, crowdfunding, membership fees. (max 200 words)

The ongoing community café and community table is supported by the Salvation Army £5,000 per year which again comes from our local charity fundraising and National Salvation Army Charity appeals

Data Protection Statement

We need the information we ask for on this form to assess your grant application.

By submitting this application, you are consenting to us sharing appropriate information on this application with employees, Councillors and Grant Panel members. This information may be used for publicity purposes if the grant is awarded.

Media consent form

I consent to being photographed/recorded by Hednesford Town Council and authorise that the photos / recordings may be used in the following ways:

- In publicity materials, including printed publications, promotional videos, and digital media including Hednesford Town Council website and social media
- In news releases sent to the media, including local press

Name (please print)
behalf)

David Cox

Signature (if under 18 a guardian must sign on



Date

26/2/2026

If you'd like us to stop using an image / recording please let us know by emailing:
matthew.johnson@hednesford-tc.gov.uk or telephone **01543 424 872**

Under the 1998 Data Protection Act, your rights include:

- Your consent to the publication of your images can be withdrawn at any time
- Your images / recordings will not be used for any other purpose without your further consent
- The contact information you have provided will only be used to contact you about these images

Conditions of use

- We will not include personal e-mail, postal addresses or telephone numbers on video, our website or in printed publications and advertising
- We may use group or class images with very general labels such as 'Winners of Council grants'
- We may use the image in literature unrelated to when the picture was actually taken

will not be considered; although local schools may apply for funding for items not considered statutory

- Groups / organisations must clearly state aims and objectives and provide a written constitution or governing documents in order to be eligible to apply for the funding
- The group/ organisation is required to have its own bank account in its own name, with two authorised signatories as named on the application form
- The group / organisation is required to submit accounts that have been independently considered by a qualified person for the previous financial year or in the case of a new group /organisation a budget and plan
- The Town Council has the right to reclaim the grant in the event of it not being used for the purpose as outlined on the application form
- Organisations receiving grant money must acknowledge the Town Council's contribution on all media/publicity work
- A representative from the organisation must to be available to attend the Annual Town Assembly on Friday 10th April 2026 to collect the grant award
- All awarded organisations must complete a project report update at 6 months and 12 months detailing the positive impact that the grant funding has had for their organisation. This will be sent to you by the Community Officer for you to complete. Failure to provide satisfactory updates within the timescales given may result in the grant being recalled by Hednesford Town Council
- If you have difficulty completing the reports please contact the Community Officer

Declaration

We have read and understood the terms and criteria of the Hednesford Town Council Community Grant Scheme.

We declare that all the information given by us is true and we understand that if any funds are not used for the purpose outlined in this application, then they are liable to be recovered by Hednesford Town Council.

We will keep full records of all receipts relating to expenditure and will provide to the Council within six weeks of completing the work outlined in this application form if requested. If the group or business is dissolved and equipment has been purchased with this grant, any such equipment remaining will be distributed within the community at the discretion of Hednesford Town Council.

Please sign below

Signatures authorising this application from your group or organisation

- We may include your full name with the image
- We will retain your consent form for five years; however we reserve the right to store and retain the images/recordings in our archive indefinitely

Return application forms by midnight on 28th February 2026

By Post or in person to:

Community Grant Application
Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP

By Email to:

Community Grants - Matt Johnson, Community Officer
matthew.johnson@hednesford-tc.gov.uk

Guidance Notes and Conditions of Funding

Hednesford Town Council awards grants to local organisations and community groups to assist them in achieving their aims and objectives

Please ensure that you read all the following prior to applying for the funding

Funding Guidance / Terms and Conditions:

- Funding applications can only be accepted from groups or organisations who work within Hednesford and benefit the local community
- Please ensure that all questions on the form are completed in full and provide any additional documentation as needed to support your application
- Grants are for a maximum of £500.00 and awarded and agreed by full council. You may be awarded less than applied for
- The funding is available for start-up groups and organisations as well as those already operating and established (We do require a bank account in the groups/organisations name, relevant signatories and documentation relating to the constitution of the group)
- There are some things that will not be considered, including:
 - Applications from individuals
 - Activities that occur outside of Hednesford
 - Discrimination on the grounds of race, gender, age, disability, religion
 - Buying, selling or consumption of alcohol
 - Activities that support any political or religious activities
 - Profit-making / fundraising activities
- Statutory duties such as Education, Health or Social services for which the Central Government, Health Authority, District or County Council are the appropriate funder

If you have any questions or enquiries regarding the funding or application process, please contact Hednesford Town Council on **01543 424872** or visit www.hednesford-tc.gov.uk – projects and community - funding

Community Grants

Matt Johnson
Community Officer
matthew.johnson@hednesford-tc.gov.uk
01543 424872

Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP

(two people must sign this form unless you are the sole company director).

Signature 1

[Redacted signature]

Signature 1

[Redacted signature]

Name (please print)

Gary Chatburn

Name (please print)

David Cox

Date

26/02/2026

Date

26/02/2026

Please remember to include any supporting documents including your organisation constitution /rules or statement of your company aims/objectives, recent copy of organisation bank statement and any other supporting information that may assist your application.

Grant application timeline

Please note that we do not accept late entries or second applications from organisations in the same funding round.



Further information