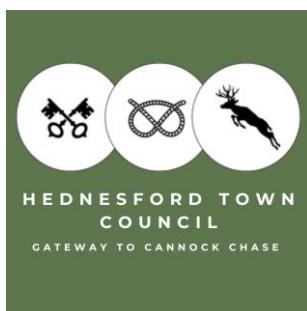




Minutes from Full Council

Tuesday 11th August 2026

Minutes of a meeting of the Council held on Tuesday 11th August 2026 at 6.30pm at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Members of Hednesford Town Council present

Councillors Sheila Cartwright, Graham Millington, Alan Pearson, Shirley Pearson, Arthur Roden and Garry Samuels

Others present

Lindsey Smith (Chief Officer) Cheryl Kinsella (Responsible Finance Officer), John Manning (Project Support Officer)

5 Members of the Public

FC/08.26/1 - Apologies

Cllr Ron Turville – Working
Cllr Ann Turville – other commitment
Cllr Paul Jones – illness
Cllr Carl White – illness

Cllr Garry Samuels as Deputy took the Chair in Cllr R Turville's absence and welcomed Cllr Graham Millington to Hednesford Town Council

FC/08.26/2 - Declaration of Interest for any Disclosable Pecuniary Interests & Dispensations

Cllr Arthur Roden – agenda item 5c – payment of Volunteer expenses to his wife and abstained from voting

FC/08.26/3 – Previous Minutes

- a. **Resolved** that the minutes of the Full Town Council meeting held on Tuesday 30th June 2026 be approved as a true and accurate record
Proposed: Cllr A Pearson. Seconded: Cllr S Pearson. 3 agreed. 3 abstained

- b. **Received:** The minutes from the Pye Green Community Centre Committee held on Tuesday 7th July 2026 were received
- c. **Received:** The minutes from the Planning Committee held on Monday 13th July 2026 were received
- d. **Received:** The minutes from the Finance, Operations and Personnel Committee held on Tuesday 14th July 2026
- e. **Received:** The summary of the Youth Action Plan working group meeting held on Thursday 22nd July 2026

Cllr A Pearson encouraged Cllrs to attend the next Youth Action Plan working group meeting on 19th August 2026 at 1pm at Pye Green Community Centre. Cllr G Samuels explained that the working group is about bringing focus to the needs of the young people in Hednesford

FC/08.26/4 – Public Participation

MOP stated how wonderful the Hednesford Summer Festival was on Saturday 8th August

Same MOP raised concerns about a recent political leaflet issued by a political party for the Hednesford Town Council by-election and informed that they found it offensive. A brief discussion took place and the Cllr elected in the by-election apologised and informed that they too found it offensive and informed that they asked for it to be amended

A MOP asked why polling cards were not sent in the recent by-election and wanted to understand why the money held for elections was not used. A formal response is to be sent to the MOP

A MOP enquired as to where they can obtain a copy of the Councils Standing Orders and were advised that they can be downloaded from the webpage. Same Mop also enquired about the process for submitting questions that fall outside of the scope of the agenda and was advised to do so in writing to the Chief Officer a minimum of 7 days prior to the next full council meeting

A MOP enquired as to the progress with the Climate Emergency Plan and informed that they will be submitting a FOI request. Same MOP raised concerns that the Local Action Plan from 2023 had still not been updated

FC/08.26/5 – Finance

- a. **Resolved** that retrospective approval be given for emergency call out to fix fault on fire alarm panel at PGCC – 2 backup batteries were replaced - £198.00 inc VAT (maintenance)
Proposed: Cllr G Samuels. Seconded: Cllr A Pearson. 6 agreed
- b. **Resolved** that approval be given for printing of the Remembrance Event order of service on 08.11.26 - £305.00 inc VAT (budgeted)
Proposed: Cllr A Pearson. Seconded: Cllr G Samuels. 6 agreed
- c. **Resolved** that approval be given for the payment of expenses to Volunteer at the Hub following the attendance of an entertainer who departed from the agreed invoicing arrangements - £100.00 (Hub grant)
Proposed: Cllr G Samuels. Seconded: Cllr A Pearson. 5 agreed. 1 abstain
- d. **Resolved** that approval be given for the purchase of 2 replacement mobile phones for Facilities Officers - £238.00 inc VAT (maintenance)
Proposed: Cllr G Samuels. Seconded: Cllr A Pearson. 6 agreed
- e. **Resolved** that Members are to consider and send recommendations to the Chief Officer for CIL spend by 31st August 2026 for costings to be obtained and presented to full council on 24th September 2026
Proposed: Cllr G Samuels. Seconded: Cllr A Pearson. 6 agreed

7.07pm – RFO left the meeting

FC/08.26/6 – CCTV

Received the June 2026 reports from CCTV

FC/08.26/7 – CAB

Resolved to approve the release of the Q1 payment to CAB for service provision at Pye Green Community Centre - £1000 (budgeted)
Proposed: Cllr G Samuels. Seconded: Cllr A Pearson. 6 agreed

FC/08.26/8 – Health and Safety Policy

Resolved to approve the updated Health and Safety Policy
Proposed: Cllr G Samuels. Seconded: Cllr S Cartwright. 5 agreed. 1 abstain

FC/08.26/09 – Project Support Officer Update on active projects

Received updates on:

Planters in the town centre – are planted and doing well. Thanks were expressed to Cllr C White for watering. Second planting cycle is being planned

The bus stop off Calladine Way onto Pye Green Road is awaiting formal adoption by SCC. The bus stop then needs to be made compliant. SCC have confirmed they will cover the cost of the works and the eventual installation of a bus shelter. Dates to be confirmed

The open land opposite Broadway is managed by Trustgreen. Trustgreen have confirmed that 20 trees from this area are dead or missing with 7 being monitored. Any trees to be replaced will be done so between November 26 and February 27. Also identified 13 hedgerow gaps which require infill. Trustgreen have also agreed to plant these up

Trustgreen have now signed off the planned maintenance programme for The Limes and Greenacres. Barratts are currently working with CCDC to formally handover to Trustgreen who will then produce the planned maintenance programme for Deers Rise

Bilberry estate is managed by Pinnacle. Hednesford Town Council are still reaching out to them but are yet to receive a response

Project Support Officer is working with CCDC to receive a copy of the asset transfer policy. Expression of interest for Pye Green Community Centre has already been made. Cllr Paul Jones to escalate

Cotswold Park – funding approval pending – CCDC are looking to carry out a refurbishment of the play area with completion proposed by Q2 2027

Victoria Street fencing – CCDC Health and Safety and Environmental Health teams are now involved but are unable to enforce a private individual to repair and maintain the fencing. There are a couple of planning applications active for the land which may resolve the issue subject to any planning approval

FC/08.26/9 – Attendance at Councillor Surgeries

A rota was discussed for attendance at Councillor surgeries on the first Saturday of each month at Hednesford Library. Councillors put themselves forward to attend

September – Cllr G Samuels
October – Cllr G Millington
November – Cllr S Cartwright

FC/08.26/11 – New Era

Resolved that New Era to use meeting room 2 free of charge when supporting families from Hednesford and Cannock Chase areas when available

Proposed: Cllr G Samuels. Seconded: Cllr A Roden. 6 agreed

FC/08.26/12 – Devolution of District Councils

Received the letter from CCDC regarding Local Governance Reorganisation

FC/08.26/13 – Notifications

- a. **Received** the information from CCDC regarding the Local Action Plan 2026
- b. **Received** the information from CCDC regarding the supplementary policy and adoption statement
- c. **Received** the information from Cannock Chase National Landscape Historic Environment

FC/08.26/14 - Date of next meeting

Thursday 24th September 2026 at 6.30pm – please note that this is a date change from Tuesday 29th September 2026

Meeting closed at 7.44pm

Signed:

Date: