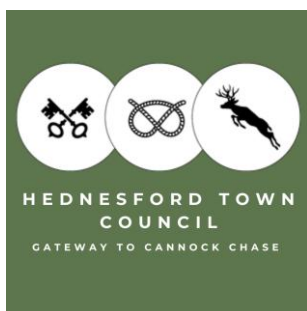




Minutes from Projects & Events Committee Meeting

6th October 2026

Minutes of the Projects and Events Committee meeting of the Council held on Tuesday 6th October 2026 at 6.30 pm at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Members of Projects and Events Committee present

Councillors Paul Jones (Chair), Garry Samuels (Deputy Chair), Alan Pearson, Arthur Roden, Ann Turville and Ron Turville

Others present

Lindsey Smith (Chief Officer), Matt Johnson (Community Officer)
Members of the Public – 1

PE/10.26/1 - Apologies

Cllr Carl White – unwell
Project Support Officer – holiday

PE/10.26/2 – Declaration of Interest

No disclosable pecuniary or other interests were declared

PE/10.26/3 – Previous Minutes

Resolved that the minutes of the Projects and Events meeting held on Tuesday 2nd June 2026 be approved as a true and accurate record
Proposed: Cllr A Turville. Seconded: Cllr G Samuels. 6 agreed.

PE/10.26/4 – Public Participation

No issues, concerns or comments raised

PE/06.26/5 – Youth Action Plan

Chief Officer updated that they had met with the Chill-Out Clubs founder and had agreed with Chill Out Clubs for them to provide one off activity (3-4 sessions) at Pye Green Community Centre for 11–18-year-olds to trial youth provision and to ascertain what young people want subject to funding. Chief Officer further advised that £1200 funding had been secured from CCDC and SCC to facilitate the sessions. Chief Officer to work with Community Officer and Chill-Out Clubs to progress.

Further updates will be made available through the Youth Action Plan working group

PE/10.26/6 – Hednesford Isn't Your Bin

Following the continuing issues and reports from residents across Hednesford regarding dog fouling and littering the Chief Officer proposed a Hednesford wide campaign – Hednesford isn't Your Bin. The campaign was discussed and sample promotion shared. The Chief Officer suggested including local partners and community groups in the campaign and informed that posters can be produced inhouse or for a low cost from local printers utilising Hednesford Town Councils marketing budget

Resolved: That the Hednesford isn't Your Bin campaign be approved and rolled out across Hednesford

Proposed: Cllr P Jones. Seconded: Cllr G Samuels. All agreed

PE/10.26/7 – Know Your ASB

Chief Officer informed that anti-social behaviour is a concern for residents in Hednesford and proposed a Hednesford wide campaign – Know Your ASB. The aim of the campaign being to inform what is and is not ASB and what and how to report. The campaign would be run in partnership with CCDC. Sample promotion was shared. Promotion can be produced in house or for a low cost from local printers utilising Hednesford Town Councils marketing budget

Resolved: That the Know Your ASB campaign be approved and rolled out across Hednesford

Proposed: Cllr G Samuels. Seconded: Cllr P Jones. All agreed

Chief Officer informed that that they met with Inspector Shorter about PGCC becoming a Police base and would be progressing this further with Sergeant Groves and will report back to full council in due course

PE/10.26/8 – Community Officer Verbal Update

- a.** 16 projects funded from 2026 grant at total of £5595.00. 10 of the grants have been completed. 6-month feedback reports to be sent out week commencing 19.10.26. Numerous visits have taken place to see the grants in action
- b.** Community Officer to run a grants workshop on 04.11.26 to support local groups to complete the Hednesford Town Grant application for 2027 as well as to share best practice and tips and techniques for when completing any grant application. 2027 scheme will open on 11.01.2027
- c.** Internal changes at Kingsmead School have interrupted and halted the development of Hednesford's Youth Council. Struggling to get contact from teacher now in charge of the project. To persevere a little bit longer but may need to look at alternative arrangements
- d.** Planning is well underway for the Remembrance Event on 8th November. This year the 2-minute silence will take place at the War Memorial and the clock tower so that those unable to make it up to the War Memorial can still be involved
- e.** Planning also well underway for Hednesford Christmas Light Switch on event. It will be across 3 venues – Anglesey Gardens, Salvation Army Hall and Hednesford Library. Charity Stalls have been invited to attend. Best Dressed Window competition will again take place for local business in Hednesford with the public voting for the winners. Nomination will be sought for 2-3 children from Hednesford to switch on the Christmas Lights. Further information will be made available in due course
- f.** The Hub celebrated its 3rd Birthday on 28th September with over 50 people attending

Cllr R Turville left the meeting at 7.10pm due to illness

The Community Officer thanked the Cllrs who attended for their support together with the Volunteers who make it possible and updated that a further grant application was due to be submitted as current Hub funding runs out in February 2027

It was agreed that funding would be found from somewhere if needed and Cllr A Roden informed that the Volunteers have said that whatever happens that it will not finish as far as they are concerned

- g.** The Wellbeing Walk also celebrated its 3rd Birthday in September. Smaller numbers attended than at the Hub, but new members are joining and Cllr

G Millington is going to train as a volunteer Walk Leader. Over the summer additional walks took place

- h.** Initial talks were underway with a local author to bring a book signing and event to PGCC but to date despite initial enthusiasm for the idea has not been back in touch
- i.** Community updated about the Scam Awareness training that took part earlier in the summer. Numbers were disappointingly low although those that did attend found it very useful and informative

Committee thanked the Community Officer for the work that is being done and further thanks were expressed to Cllr A Roden who kindly made and donated a bench to PGCC

Cllr P Jones updated that the Poppy Appeal is due to start soon and that an individual from Rugeley has recently been named a poet laureate for Staffordshire

PE/10.26/9 – Project Support Officer Verbal Update

Chief Officer provided update on behalf of Project Support Officer who was on holiday

- a.** Have been advised by CCDC that the asset transfer policy had been deferred to ensure their proposed approach is in order, legal and robust
- b.** Following approval at full council on 24.09.26 the Project Support Officer is working with Midland Conservation to agree a start date. Work is expected to last 2-3 days
- c.** Section 38 agreement is still being progressed by the developer and SCC legal team regarding the formal adoption of the bus shelter on Pye Green Road (opposite Broadway) Once signed SCC will make the bus stop fully accessible and cover costs for the installation of the shelter
- d.** Planning application CH/26/257 for the redevelopment of Cotswold Road Park is awaiting approval due. Work is due to commence Q1 2027 and be completed by Q2 2027. CCDC are to work with HTC on the public consultation
- e.** The management company for Bilberry estate has come back to Hednesford Town Council and Cllr G Samuels and the Project Support Officer are due to meet with them at the end of October with the purpose of understanding the detailed of the planned maintenance programme for the estate

- f. Hednesford Town Council have received several reports from resident's regarding the state of the alleyway that runs alongside the old B&M store on Market Street including broken glass and used syringes. The Project Support Officer has raised these and the worsening condition of the building and surrounds with CCDC. CCDC have removed the syringes. The land falls under the curtilage of the rented property. The Project Support Officer is working to contact B&M and to progress a solution. Cllr G Samuels is working with a resident who has raised the possibility of becoming involved in a community project

PE/10.26/10 – Support for Local Businesses

Cllr G Samuels updated that he had been approached by a trader from Market Street, Hednesford about the possibility of a Traders Association. Cllr A Pearson informed that several years ago the Town Council convened such meetings but that no one attended as they did not previously want Hednesford Town council involvement

Resolved: At 7.30pm. That Standing Orders be suspended for any outstanding business to be transacted

Proposed: Cllr A Pearson. Seconded: Cllr P Jones. All Agreed

PE/10.26/11 – Pye Green Memorial

Cllr G Samuels informed that he had been approached by Pye Green Millions about the possibility of a memorial public art installation in Pye Green. Following a short discussion, it was agreed that the ongoing costs of a maintenance plan together with the budget required isn't feasible at this time

PE/10.26/12 – Pye Green Estates

Cllr G Samuels reiterated the meeting with the Bilberry estate management team at the end of October and informed that there are few issues being received from the estates at the current time. This is because residents now go directly to their responsible maintenance companies now that details have been ascertained

PE/10.26/13 - Date of next meeting – Tuesday 2nd February 2027

Meeting closed at 7.37pm

Signed:

Date: