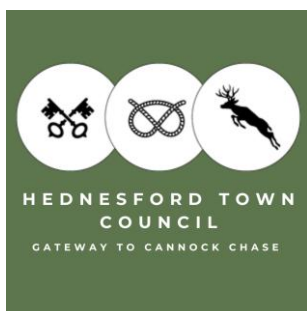




Minutes from Finance, Operations & Personnel Committee

14th July 2026

Minutes of a meeting of the Council held on Tuesday 14th July 2026 at 6.30 pm
at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP

Members of the Finance, Operations and Personnel Committee present

Councillors Alan Pearson (Chair), Shirley Pearson, Arthur Roden, Ann Turville
and Ronald Turville

Others present

Lindsey Smith (Chief Officer)
Cheryl Kinsella (Responsible Finance Officer)

FOP/07.26/1 - Apologies

Cllr C White
Cllr P Jones – District Meeting
Cllr S Cartwright – illness
Cllr G Samuels – Annual Leave

FOP/07.26/2 - Declaration of Interest for any Disclosable Pecuniary Interests & Dispensations

No Disclosable Pecuniary Interests (DPIs) or requests for dispensation were
declared

FOP/07.26/3 - Previous Minutes

Resolved: That the minutes of the Finance, Operations and Personnel
Committee meeting held on Tuesday 21st April 2026 be approved as a true
and accurate record

Proposed: Cllr A Turville. Seconded: Cllr R Turville. 3 agreed. 2 abstain

FOP/07.26/4 - Public Participation

No members of the public were present

FOP/07.26/5 – 2026-2027 Q1 Finance Reporting

FOP/07.26/5a – S137

Resolved: That the committee approves the Q1 S137 payments

Proposed: Cllr A Pearson. Seconded: Cllr R Turville. 5 agreed

FOP/07.26/5b – Payments £500+

Resolved: That the committee approves the payments equalling £500+ (excluding salaries)

Proposed: Cllr A Pearson. Seconded: Cllr R Turville. 5 agreed

FOP/07.26/5c – CIL Tracker

Resolved: That the committee approves CIL spend tracker

Proposed: Cllr A Pearson. Seconded: Cllr A Turville. 5 agreed

FOP/07.26/5d – The Responsible Finance Officer advised Members that additional expenditure had been incurred in relation to work required to support AGAR Assertion 10. The expenditure remained within the overall approved budget

Resolved: That the committee approves the Q1 Finance Report (budget to date)

Proposed: Cllr A Pearson. Seconded: Cllr R Turville. 5 agreed

FOP/07.26/5e – Bank Reconciliation

The Chair of the Committee, Cllr Alan Pearson, cross-checked the bank reconciliation against the bank statements and signed the reconciliation in accordance with the Council's Financial Regulations

Resolved: That the committee approves the bank reconciliation

Proposed: Cllr A Pearson. Seconded: Cllr R Turville. 5 agreed

FOP/07.26/6 – Fuel Expenses

Resolved: That the Council adopts the revised HMRC Approved Mileage Allowance Payment rate of 55p per mile, backdated to April 2026.

Proposed: Cllr A Pearson. Seconded: Cllr R Turville. 5 agreed

FOP/07.26/7 – PGCC Officer access view only on the bank account

Resolved: That the PGCC Officer be granted read-only access to the Council's bank account solely for the purpose of verifying that room hire

income has been received. The Officer will have no authority to make payments or amend account details.

Proposed: Cllr A Pearson. Seconded: Cllr A Roden. 5 agreed

FOP/07.26/8 – Weekend Facilities Officer

The Chief Officer informed Members that Carla Fern had been appointed as Weekend Facilities Officer and would commence employment on 18 July 2026

FOP/07.26/9 – Chief Officer Appraisal

The Chair of the Committee advised Members that a date for the Chief Officer's annual appraisal would be arranged at the earliest opportunity

FOP/07.26/10 - Date and time of next meeting

Tuesday 13th October 2026 at 6.30pm

The meeting closed at 6.52pm