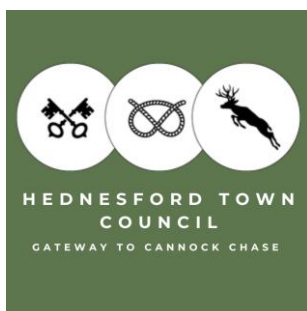




Agenda for Full Town Council Meeting

Tuesday 3rd November 2026

Members of the public and press are welcome to attend the meeting in person

26th October 2026

To Members of Hednesford Town Council

Councillors Ron Turville (Chair), Garry Samuels (Deputy Chair) Sheila Cartwright, Paul Jones, Graham Millington, Alan Pearson, Shirley Pearson, Arthur Roden, Ann Turville and Carl White

Full Town Council Meeting of Hednesford Town Council

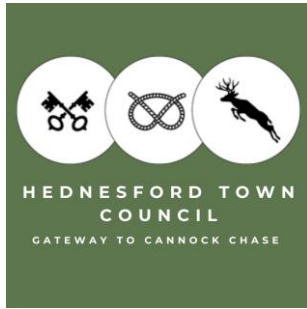
You are hereby summoned to attend the Full Town Council meeting of Hednesford Town Council scheduled to take place on Tuesday 3rd November 2026 at 6:30 pm in Meeting Room 1 at Pye Green Community Centre, Bradbury Lane, Hednesford, WS12 4EP, to transact the following business

Any Councillor unable to attend should forward their apologies either to the Chief Officer or Chair in advance of the meeting

Members of the public or press have the opportunity to make representations to the Town Council on matters on the agenda under agenda item 4.

Lindsey Smith
Chief Officer

Hednesford Town Council
Pye Green Community Centre
Bradbury Lane
Hednesford
WS12 4EP
Email: Clerk@hednesford-tc.gov.uk
Tel: 01543 424872
www.hednesford-tc.gov.uk



Agenda for Full Town Council Meeting

Tuesday 3rd November 2026

Item Number	Matter for Consideration
1	<p>Apologies</p> <p>To receive any apologies</p>
2	<p>Declaration of Interests</p> <p>To receive any declarations of interest</p>
3	<p>Previous Minutes</p> <ul style="list-style-type: none"> a. To review and approve the minutes of the Full Council meeting held on Tuesday 24th September 2026 - HTC-Full-Council-Agenda-September-2026.pdf b. To receive the minutes from the Projects and Events committee meeting held on Tuesday 6th October 2026 - DRAFT-HTC-Projects-and-Events-Minutes-October-2026.pdf c. To receive the summary of the Youth Action Plan working group meeting held on Wednesday 7th October 2026 - Action-Points-07.10.26.pdf d. To review and approve minutes of the Extraordinary Full Council meeting held on Friday 9th October 2026 - DRAFT-HTC-Extra-Ordinary-Council-Minutes-October-2026.pdf e. To review and approve the minutes of the Finance, Operations and Personnel committee meeting held on Tuesday 13th October 2026 - HTC-Draft-Minutes-FOP-October-2026.pdf
4	<p>Public Participation</p> <p>Public Participation - An opportunity for members of the public to make representations to the Town Council on matters relating to the agenda. Maximum of 15 minutes for whole of public participation</p> <p>A question shall not require a response at the meeting nor start a debate on the question - Please provide your name and contact details to the Chief Officer so a response can be sent</p>

5	<p>CCTV</p> <p>a. September CCTV Report</p> <p>b. CCTV Monthly camera report</p>
6.	<p>Finance</p> <p>a. Retrospective approval for replacement defib pads on device at Acorns florist - £81.95 + VAT (CIL)</p> <p>b. Approval for continued free room use for Cannock Chase Neurodiversity Together parent and carer support group for 2027-2028. 3 hours once a month in meeting room 1 (Hednesford Town Council contribution value £247.50)</p> <p>c. Approval of free room use of the function room to provide 5 free drop-in youth sessions between January and March 2027 (Hednesford Town Council contribution value £400.00)</p> <p>d. Approval of flagpole maintenance check as part of health and safety responsibilities - £295.00 + VAT (Maintenance)</p> <p>e. Approval of quote for 5-year fixed wire test. To date have been unable to secure 2nd quote and works due February 2027 - £600.00 (Maintenance)</p> <p>f. Approval of instructing a new contractor for emergency light testing at PGCC (Maintenance)</p> <p>a. DL Electrical - £300.00</p> <p>b. Diamond - £197.87</p> <p>g. Approval of renewing the mechanical maintenance contract for PGCC - £1524.00 + VAT - £40.00 increase on previous year (Maintenance)</p> <p>h. Draft 2 budget for review and consideration</p>
7.	<p>CABSSW - Citizens Advice Q2 report</p> <p>To approve CAB Q2 report</p>
8.	<p>CIL Projects for Consideration</p> <p>a. A member of the public has suggested creating a buddy bench in Hednesford town centre and Hednesford park. Using existing benches and installing a plaque with a QR code or useful information can be added for individuals to seek help and support if needed with regards to their mental health. Costs to be determined.</p>

	<ul style="list-style-type: none"> b. Suggested spend for CIL from Friends of Hednesford. Community Volunteers to be considered. Please note many of the items fall outside of the remit of Hednesford Town Council although actions can be passed to Project Support Officer as applicable to refer and seek resolution c. Members to consider any other other actions and projects for CIL Spend
9.	<p>Civic Allowance Policy</p> <p>To review and approve draft Civic Allowance Policy</p>
10.	<p>Chief Officer Update</p> <ul style="list-style-type: none"> a. CiLCA qualification b. General Power of Competence – electoral mandate not met c. Cyber risk update d. Cotswold Road Park update e. Secured external funding – £5790.00 for projects f. To receive the formal response issued by the Chief Officer under delegated authority following concerns received from Hednesford in Partnership
11.	<p>Cllr Garry Samuels</p> <ul style="list-style-type: none"> a. Confirmation sought for Cllr Surgery rota b. To receive a statement regarding confidence in the Chair
12.	<p>Devolution of District Councils and the potential impact upon Hednesford Town Council</p> <p>There are no current updates available</p>
13.	<p>Notifications</p> <ul style="list-style-type: none"> a. CCDC Development Control briefing note regarding recent changes to the planning system relating to the determination of planning applications b. Update on use of Speed Indicator Devices from SCC Cabinet Member for Strategic Highways
14.	<p>Date of next meeting – Tuesday 15th December 2026 at 630pm – Pye Green Community Centre</p>